2015 AUSTRALIAN COURSES GUIDE
Aged Care, Disability and Community Services
www.4lifecollege.edu.au
CONTENTS

A MESSAGE 4YOU FROM OUR MANAGING DIRECTOR .......... 3
TRUST US 4EXCELLENCE ......................................................... 4
CHOOSING A CARING CAREER 4LIFE ........................................ 5
SYDNEY AUSTRALIA .................................................................. 7
ADELAIDE SOUTH AUSTRALIA .................................................. 9
VOCATIONAL COURSES .............................................................. 10
  Certificate III in Aged Care .................................................. 11
  Certificate IV in Aged Care .................................................. 12
  Diploma of Community Services Work ............................... 13
  Package – Aged Care Program .............................................. 15
  Certificate III in Disability .................................................. 19
  Certificate IV in Disability .................................................. 20
  Diploma of Disability .......................................................... 21
  Package – Disability Program .............................................. 22
FAQ’s .................................................................................. 24
HOW TO ENROL .................................................................. 25
STUDENT APPLICATION FORM ............................................. 27
A MESSAGE

4YOU FROM OUR
MANAGING DIRECTOR

Thank you for considering 4Life College as your Australian partner on your journey to a wonderful new career. We welcome students from all over the world, so let us offer you the kind of caring personal attention that will help you achieve your dreams for a great future – 4Life.

I encourage you to look at our courses, available in beautiful Sydney or Adelaide – two desirable locations with all the convenience an Australian capital city has to offer. Our best-practice standards are second to none and we will assist you with vocational work placement that will help you succeed in the growing health care and community services industry.

We look forward to hearing from you and contributing to your personal development and career path, when you choose to study at 4Life College.

Colin Frick
Managing Director
4Life College
TRUST US 4EXCELLENCE

TESTIMONIALS 4LIFE

The training at 4Life is very good. All the staff in 4Life are very kind. I enjoyed the time I was there. Thanks a lot for your help and consideration.

Xiao Dan Zhu

I am from Bacolod City Philippines. 4Life College is very nice and modern and I have made many new friends. I have learned a lot from the friendly and supportive teachers.

Jonette Urbino

I spent a great time in 4Life school. They provided a good chance to have experience in nursing home for us. The faculty is professional, kind as well.

Love (Liz) Shu Jin Zeng

I am from Colombia and I would like to thank the teachers and staff for making me feel so welcome. I have gained so much knowledge and learned many new skills in such a short time.

Laura Grajales Suarez

I learnt hands-on experience from real work situation and I managed to find a job after I finished my study at 4Life College. I really appreciate everything my trainers have taught me and I will recommend 4Life College.

Susana Giraldo Grajales

At 4Life College you can be sure that our friendly, professional hands-on trainers will deliver a positive, welcoming learning environment with one goal in mind – to make sure that you leave with the skills and qualifications that will give you the confidence to excel in your chosen career.

Purposeful and practical training, along with relevant, flexible courses, will ensure the best results, as we strive for excellence together. It's something that we've been delivering with renowned success for over 10 years. We care about every student's welfare and success, and we'll do everything we can to earn your personal recommendation to others.

As an Australian owned and managed college, you can put your trust in us. With impressive credentials and case studies, we pride ourselves in the positive feedback we receive about the quality of our training – and the results we achieve for our students. Here's what some of them have to say about their experience with 4Life College.
CHOOSING A CARING CAREER 4LIFE

With an ageing population, residential care services have grown by 42.7%* over the last decade, and carer services within the disability field will substantially grow as a result of the introduction of National Standards for Disability Services. So a career in the health care and community services industry is a stable option – 4Life. As a matter of fact, it’s a growth industry which over the next five years, is expected to create almost one in four new jobs.

By broadening your knowledge in Aged Care, Disability and the Community Care sector, studying at 4Life College, you’ll be on track to enter an under-staffed workforce and on your way to a great career. You will be well equipped to succeed in your field, all with valuable nationally accredited qualifications. As well as making a caring and much needed contribution to the community, we’ll help you achieve your dreams and career goals – 4Life.

* Source DEEWR, Profile of the Aged Care Workforce.

4REASONS TO STUDY WITH US

1. The Australian owner/operators are involved in the management of 4Life College, and all have extensive health care backgrounds and industry experience.
2. Well respected in the Aged Care and Health Care sector, our valuable connections provide strong support for vocational work placement.
3. 4Life has well structured face-to-face courses which are delivered by qualified and respected teachers.
4. National accreditation means you can work in any state in Australia, equipped with excellent health care delivery and leadership in your chosen field.

WE MAKE IT EASY 4YOU

• You can enrol for our quality training throughout the year.
• We offer flexible learning and payment options.
• We work with you to source practical placements for on-the-job experience.
• We are easy to get to – with CBD lifestyle and transport options.

WHAT WE CAN DO 4YOU

ACCOMMODATION
We can help you find comfortable, affordable accommodation nearby which may include staying with an Australian family, or sharing with other students. We can organise this before you arrive in Australia.

VOCATIONAL WORK PLACEMENTS
We’ll assist you with vocational work placements and applying for jobs. However non-attendance to class due to work commitments is not permitted. We stress that your study program needs to be your focus to achieve your life goals.

HEALTH COVER
As an International student you are not covered by the Australian national health program (Medicare). For Visa requirements you are required to have Overseas Student Health Coverage (OSHC) prior to entry into the country. 4Life can assist you gain medical coverage. Details will be provided when enrolling for your course. The cost of OSHC will vary depending on the length of your course and visa.
Ranked fourth best student city in the world*, SYDNEY is an outstanding study destination.

*By QS in 2013
SYDNEY AUSTRALIA
– SIMPLY THE BEST

A stunning entry into Western society, no wonder Sydney is the number one choice for many International students from over 180 nations. One of the safest, most desirable multicultural cities in the world, Sydney benefits from Australia’s strong, stable economy, low unemployment rate and good work prospects, and a very reasonable cost of living compared to the more expensive destinations of Canada, the USA or the UK.

THE BEST WEATHER AND LIFESTYLE

With over 60 different beaches centred around Sydney Harbour, enjoying an average of 300 or more sunny days a year, Sydney is the envy of the world. Australia’s financial and economic hub, Sydney provides a rich environment for study and play. Much loved sports and outdoor activities include everything from surfing, swimming, tennis and sailing, to rugby, cricket, basketball and golf. Then of course, there’s always the simple joy of watching the world go by against the backdrop of one of the world's most beautiful cities and harbours. The annual Sydney Harbour New Year’s Eve fireworks and lightshow with its spectacular party atmosphere, is an awesome experience televised world-wide. And it’s yours to enjoy!

THE BEST CENTRAL LOCATION

Another thing that makes 4Life College a great choice, is our fantastic location in Sussex Street, lined with heritage buildings, warehouses and hotels that reflect Australia’s rich history. Adjacent to breathtaking Darling Harbour, you have all the excitement of one of Sydney’s largest dining, shopping and entertainment precincts with its restaurants, nightclubs, outdoor events and some of Australia’s most popular tourist attractions – the serene Chinese Gardens of Friendship, Sea Life Sydney Aquarium and Wildlife Sydney Zoo.

Just a short walk to the city centre, you are at the heart of everything the Sydney CBD and surrounding areas have to offer, including the convenience of public transport. China Town, a 24/7 supermarket and student accommodation are all within easy reach. Move to Australia’s most enviable city, the home of 4ife College and you will enjoy a charming combination of a relaxed yet inspirational place to live.
ADELAIDE is the 5th most liveable city in the world*. 

*Economist Intelligence Unit’s Global Liveability Survey
ADELAIDE SOUTH
AUSTRALIA – EASY AS

If you choose Adelaide in South Australia as your place of study, you’ll be living in one of the safest, most welcoming cities in the world. Just 20 minutes to both its white sandy beaches and scenic rolling hills, you’ll enjoy a delightful Mediterranean climate to complement Adelaide’s laid-back cosmopolitan lifestyle. With the least expensive food, excellent economic opportunities and quality of life, Adelaide has been described as the world’s most contented city.

EASY GOING PEOPLE

In Adelaide you’ll be living in a modern city full of friendly and easy-going people who enjoy great food and wine, international festivals, sport and fitness. The first city in Australia to invite migrants to call Adelaide home, its people are respectful of every race and religion – and they are very inclusive.

EASY TO GET AROUND

With its wide streets and central squares surrounded by lush parklands, Adelaide blends a sense of the great outdoors with all the hallmarks of a modern urban city. Its intelligent layout, once referred to by the New Yorker magazine as “the last well planned metropolis on earth”, makes getting around easy. You don’t have the congested traffic or polluted air of some other bigger capital cities, and the public transport system is discounted for students.

In the heart of Adelaide, you have Adelaide Central Market, a food mecca of multicultural cuisine and fresh produce, and on the outskirts, no end of eateries and shops. Everything is easily accessible by bus and with an abundance of bike paths, you can enjoy a favourite pastime, cycling your way around the city and suburbs. Along with 454,000 students, you’ll be locating in a city that is warm and friendly, offering excellent student accommodation options in the heart, or on the fringe of the CBD, and you’re a stroll away from everything.

EASILY AFFORDABLE

Adelaide is Australia’s most affordable city. Transport is discounted for students – multi-trip tickets save you money and city centre buses and trams are free. You can find accommodation from $120 a week*, $75 a week will cover your food and what you spend on entertainment is up to you.

*www.studyadelaide.com.au
VOCATIONAL COURSES

WHICH COURSE IS RIGHT 4YOU?

If you have the empathy and compassion to support vulnerable, frail aged and/or people with a disability in the community, 4Life College provides courses in Aged Care, Disability and the Community Services sector, that will assist you in following your desired career and educational path. Your valuable nationally accredited qualifications will help you achieve a brilliant future – 4Life.

- Certificate III in Aged Care CRICOS Course Code 085340K
- Certificate IV in Aged Care CRICOS Course Code 081323K
- Diploma of Community Services Work CRICOS Course Code 084979A
- Package - Aged Care Program
- Certificate III in Disability CRICOS Course Code 084976D
- Certificate IV in Disability CRICOS Course Code 084977C
- Diploma of Disability CRICOS Course Code 084978B
- Package - Disability Program
The Certificate III in Aged Care is delivered over 26 weeks (full-time), designed to provide the student with ‘bench mark’ entry level skills and knowledge to access employment as an aged care worker in either a residential aged care facility, hostel and/or community care environment. In addition to the skills and knowledge there will be the expectation that students possess, and can demonstrate, through two (2) x 120 hour vocational work placements, empathy and compassion to support vulnerable aged people in the community. Provides pathway to CHC40108 Certificate IV in Aged Care.

Entry Pre-requisites: Minimum IELTS Score of 5.5 or a TOEFL score of at least 550, or at least 190 in the computer-based TOEFL
- Language, literacy and numeracy at a minimum Year 11 level Australian education, where they can express themselves fluently verbally and in writing
- Valid passport to study in Australia that covers the duration of the course
- Overseas student health cover Basic computer literacy
- Empathy and desire to support older vulnerable people
- At least 18 years old at the time of course commencement
Failure to meet all entry pre-requisites may result in your enrolment being withdrawn

Course Fees: $5,200.00 consisting of:
- $250.00 non-refundable application administration fee required upon enrolment
- $300.00 refundable (if visa rejected) fee for materials and uniforms including text books and learning resources
- $4,650.00 tuition fee

*All fees are in Australian Dollars

Please Note: Fees do not include Australian National Police Clearance, Department for Communities and Social Inclusion (SA only), other student clothing and shoe requirements, private health insurance, accommodation, associated or general living costs, any meals, travel costs. These costs are the responsibility of the student.

Course Contact: Full-time 20 hours per week RPL/Credit Transfer: Offered and discussed at pre-course commencement interview

CHC30212 Certificate III in Aged Care

Core Units

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHCWHS312A</td>
<td>Follow safety procedures for direct care work</td>
<td>CHCAC317A</td>
<td>Support older people to maintain their independence</td>
</tr>
<tr>
<td>CHCICS301B</td>
<td>Provide support to meet personal care needs</td>
<td>CHCAC318B</td>
<td>Work effectively with older people</td>
</tr>
<tr>
<td>CHCICS302B</td>
<td>Participate in the implementation of individualised plans</td>
<td>CHCICS303A</td>
<td>Support individualised health and emotional wellbeing</td>
</tr>
<tr>
<td>CHCCS411C</td>
<td>Work effectively in the community sector</td>
<td>CHCPA301B</td>
<td>Deliver care services using a palliative approach</td>
</tr>
<tr>
<td>CHCAC319A</td>
<td>Provide support to people living with dementia</td>
<td>HLTAP301B</td>
<td>Recognise healthy body systems in a health care context</td>
</tr>
</tbody>
</table>

Elective Units

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>HLTAID003</td>
<td>Provide first aid</td>
<td>CHCDIS301C</td>
<td>Work effectively with people with a disability</td>
</tr>
<tr>
<td>HLTHIR403C</td>
<td>Work effectively with culturally diverse clients and co-workers</td>
<td>CHCCS400C</td>
<td>Work within a relevant legal and ethical framework</td>
</tr>
</tbody>
</table>
CHC40108
Certificate IV in Aged Care
CRICOS Course Code 081323K

The Certificate IV in Disability is delivered over 28 weeks (full-time), designed to enhance skills and knowledge gained from CHC30212 Certificate III in Aged Care, developing a greater understanding of aged people, their potential complex needs and how to support their ability to maintain independence in a variety of settings including residential aged care facilities, hostel and/or in community care environments. One (1) x 120 hour vocational work placement is included.

Entry Pre-requisites: Minimum IELTS Score of 5.5 or a TOEFL score of at least 550, or at least 190 in the computer-based TOEFL
- Language, literacy and numeracy at a minimum Year 11 level Australian education, where they can express themselves fluently verbally and in writing
- Valid passport to study in Australia that covers the duration of the course
- Overseas student health cover
- Basic computer literacy
- Empathy and desire to support older vulnerable people
- At least 18 years old at the time of course commencement

Failure to meet all entry pre-requisites may result in your enrolment being withdrawn

Course Fees*: $6,700.00 consisting of:
- $250.00 non-refundable application administration fee required upon enrolment
- $300.00 refundable (if visa rejected) fee for materials and uniforms including text books and learning resources
- $6,150.00 tuition fee

*All fees are in Australian Dollars

Please Note: Fees do not include Australian National Police Clearance, Department for Communities and Social Inclusion (SA only), other student clothing and shoe requirements, private health insurance, accommodation, associated or general living costs, any meals, travel costs. These costs are the responsibility of the student.

Course Contact:
Adelaide:
Suite 9, 311 Glen Osmond Road,
GLENUNGA, South Australia 5064
AUSTRALIA
adelaide@4lifecollege.edu.au

Sydney:
Level 2, 269 Sussex Street,
SYDNEY, New South Wales 2000
AUSTRALIA
sydney@4lifecollege.edu.au
The Diploma of Community Services Work is delivered over 52 weeks (full-time) designed to allow students to pursue employment at a professional level in human services in case work management, welfare or coordination positions in the disability and/or community service sectors. Two (2) x 120 hour vocational work placements are included. Provides pathway to Advanced Diploma level qualifications.

Entry Pre-requisites: Minimum IELTS Score of 5.5 or a TOEFL score of at least 550, or at least 190 in the computer-based TOEFL
- Language, literacy and numeracy at a minimum Year 11 level Australian education, where they can express themselves fluently verbally and in writing
- Valid passport to study in Australia that covers the duration of the course
- Overseas student health cover
- Basic computer literacy
- Empathy and desire to support older vulnerable people
- At least 18 years old at the time of course commencement
Failure to meet all entry pre-requisites may result in your enrolment being withdrawn

Course Fees: $9,700.00 consisting of:
- $250.00 non-refundable application administration fee required upon enrolment
- $500.00 refundable (if visa rejected) fee for materials and uniforms including text books and learning resources
- $8,950.00 tuition fee
*All fees are in Australian Dollars

Please Note: Fees do not include Australian National Police Clearance, Department for Communities and Social Inclusion (SA only), other student clothing and shoe requirements, private health insurance, accommodation, associated or general living costs, any meals, travel costs. These costs are the responsibility of the student.

Course Contact: Full-time 20 hours per week  RPL/Credit Transfer: Offered and discussed at pre-course commencement interview

To gain entry into CHC50612 Diploma of Community Services Work candidates must:
1. Be recognised as competent, through a recognised training program or recognition process, against the following core units of competency from CHC40708 Certificate IV in Community Services Work:
   - CHCCS411C Work effectively in the community sector
   - HLTHIR403C Work effectively with culturally diverse clients and co-workers

OR
2. Have sufficient relevant experience and knowledge of community work and/or community services to indicate likely success at this level of qualification in a job role involving:
   • The application of knowledge with depth in some areas and demonstration of a broad range of technical and other skills
   • A wide range of tasks and roles in a variety of contexts, with complexity in the range and choices of actions required and including work with culturally diverse clients and co-workers
   • The exercise of discretionary judgement and decision making under general guidance.

Core Units
- CHCCD514B Implement community development strategies
- CHCCM503C Develop, facilitate and monitor all aspects of case management
- CHCCOM504B Develop, implement and promote effective workplace communication
- CHCC500B Conduct complex assessment and referral
- CHCGROUP403D Plan and conduct group activities
- HLTWHS300A Contribute to WHS processes
- CHCC502C Convey complex assessment and determination

Elective Units
- CHCAD504B Provide advocacy and representation services
- CHCC502C Maintain legal and ethical work practices
- HLTIR404D Work effectively with Aboriginal and/or Torres Strait Islander people
- CHCDIS301C Work effectively with people with a disability
Package – Aged Care Program

CHC30212 Certificate III in Aged Care
CRICOS Course Code 085340K

CHC40108 Certificate IV in Aged Care
CRICOS Course Code 081323K

CHC50612 Diploma of Community Services Work
CRICOS Course Code 084979A

4Life offers CHC30212 Certificate III in Aged Care, CHC40108 Certificate IV in Aged Care and CHC50612 Diploma of Community Services Work to International students as a complete program as a ‘fee for service’ in three (3) full-time delivery modes over a 104 week duration.

The Certificate III in Aged Care is delivered over 26 weeks (full-time) and is designed to provide the student with ‘benchmark’ entry level skills and the knowledge to access employment as an aged care worker in either a residential aged care facility, hostel and/or community care environment. In addition to the skills and knowledge there will be the expectation that students possess, and can demonstrate, through two (2) x 120 hour vocational work placements, empathy and compassion to support vulnerable older people in the community. Provides pathway to CHC40108 Certificate IV in Aged Care.

Following successful completion of Certificate III in Aged Care, students will commence Certificate IV in Aged Care which is delivered over a 28 week full-time duration and is designed to enhance the skills and knowledge gained from Certificate III, developing a greater understanding of aged people, their potential complex needs and how to support their ability to maintain independence in a variety of settings including residential aged care facilities, hostel and/or in community care environments. One (1) x 120 hour vocational work placement is included.

Students will commence the Diploma of Community Services Work upon successful completion of Certificate IV in Aged Care with a further 52 weeks of full-time study required which includes two (2) x 120 hours vocational work placements. The Diploma of Community Services allows students to pursue employment at a professional level in human services in case work management, welfare or coordination positions in community services sectors.

Please Note: The student will be required to gain a Confirmation of Education (CoE) for each qualification. Total duration of the three courses is 104 weeks due to credit transfer of units between qualifications.

Entry Pre-requisites: Minimum IELTS Score of 5.5 or a TOEFL score of at least 550, or at least 190 in the computer-based TOEFL
- Language, literacy and numeracy at a minimum Year 11 level Australian education, where they can express themselves fluently verbally and in writing
- Valid passport to study in Australia that covers the duration of the course
- Overseas student health cover
- Basic computer literacy
- Empathy and desire to support older vulnerable people
- At least 18 years old at the time of course commencement

Failure to meet all entry pre-requisites may result in your enrolment being withdrawn

Course Fees: $19,440.00 (combining Certificate III, Certificate IV and Diploma qualifications) consisting of:
- $250.00 non-refundable application administration fee required upon enrolment
- $500.00 refundable (if visa rejected) fee for materials and uniforms including text books and learning resources
- $18,690.00 tuition fee

*All fees are in Australian Dollars

Please Note: Fees do not include Australian National Police Clearance, Department for Communities and Social Inclusion (SA only), other student clothing and shoe requirements, private health insurance, accommodation, associated or general living costs, any meals, travel costs. These costs are the responsibility of the student.

Course Contact: Full-time 20 hours per week RPL/Credit Transfer: Offered and discussed at pre-course commencement interview
### CHC30212 Certificate III in Aged Care CRICOS Course Code 085340K

**Core Units**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>CRICOS</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHCWHS312A</td>
<td>Follow safety procedures for direct care work</td>
<td>CHCAC317A</td>
<td>Support older people to maintain their independence</td>
</tr>
<tr>
<td>CHCICS301B</td>
<td>Provide support to meet personal care needs</td>
<td>CHCAC318B</td>
<td>Work effectively with older people</td>
</tr>
<tr>
<td>CHCICS302B</td>
<td>Participate in the implementation of individualised plans</td>
<td>CHCICS303A</td>
<td>Support individualised health and emotional wellbeing</td>
</tr>
<tr>
<td>CHCCS411C</td>
<td>Work effectively in the community sector</td>
<td>CHCPA301B</td>
<td>Deliver care services using a palliative approach</td>
</tr>
<tr>
<td>CHCAC319A</td>
<td>Provide support to people living with dementia</td>
<td>HLTAP301B</td>
<td>Recognise healthy body systems in a health care context</td>
</tr>
</tbody>
</table>

**Elective Units**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>CRICOS</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>HLTAID003</td>
<td>Provide first aid</td>
<td></td>
<td>Work effectively with people with a disability</td>
</tr>
<tr>
<td>HLTHIR403C</td>
<td>Work effectively with culturally diverse clients and co-workers</td>
<td>CHCCS400C</td>
<td>Work within a relevant legal and ethical framework</td>
</tr>
</tbody>
</table>

### CHC40108 Certificate IV in Aged Care CRICOS Course Code 081323K

(Pre-requisite units of competence required)

**Core Units**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>CRICOS</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHCAC412B</td>
<td>Provide services to older people with complex needs</td>
<td>CHCCS400C</td>
<td>Work within a relevant legal and ethical framework</td>
</tr>
<tr>
<td>CHCAD401D</td>
<td>Advocate for clients</td>
<td>CHCICS401B</td>
<td>Facilitate support for personal care</td>
</tr>
<tr>
<td>CHCA416A</td>
<td>Facilitate support responsive to the specific nature of dementia</td>
<td>CHCICS402B</td>
<td>Facilitate individualised plans</td>
</tr>
<tr>
<td>CHCAC417A</td>
<td>Implement interventions with older people at risk of falls</td>
<td>CHCINF403E</td>
<td>Coordinate information systems</td>
</tr>
<tr>
<td>CHCORR406C</td>
<td>Supervise work</td>
<td>CHCNET404B</td>
<td>Facilitate links with other services</td>
</tr>
</tbody>
</table>

**Elective Units**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>CRICOS</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>HLTAID003</td>
<td>Provide first aid</td>
<td></td>
<td>Confirm physical health status</td>
</tr>
<tr>
<td>HLTHIR403C</td>
<td>Work effectively with culturally diverse clients and co-workers</td>
<td>CHCWHS312A</td>
<td>Follow safety procedures for direct care work</td>
</tr>
<tr>
<td>CHCSDIS301</td>
<td>Work effectively with people with a disability</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### CHC50612 Diploma of Community Services Work CRICOS Course Code 084979A

(Please note pre-requisite units exist for entry into this qualification. Pre-requisite will not apply if you have undertaken Certificate III or IV in Aged Care)

To gain entry into **CHC50612 Diploma of Community Services Work** candidates must:

1. Be recognised as competent, through a recognised training program or recognition process, against the following core units of competency from **CHC40708 Certificate IV in Community Services Work**:
   - CHCCS411C Work effectively in the community sector
   - HLTHIR403C Work effectively with culturally diverse clients and co-workers

OR

2. Have sufficient relevant experience and knowledge of community work and/or community services to indicate likely success at this level of qualification in a job role involving:
   - The application of knowledge with depth in some areas and demonstration of a broad range of technical and other skills
   - A wide range of tasks and roles in a variety of contexts, with complexity in the range and choices of actions required and including work with culturally diverse clients and co-workers
   - The exercise of discretionary judgement and decision making under general guidance.
### Core Units

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Code</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHCCD514B</td>
<td>Implement community development strategies</td>
<td>CHCCSL501A</td>
<td>Work within a structured counselling framework</td>
</tr>
<tr>
<td>CHCCM503C</td>
<td>Develop, facilitate and monitor all aspects of case management</td>
<td>CHCLD514B</td>
<td>Analyse impacts of sociological factors on clients community work and services</td>
</tr>
<tr>
<td>CHCCM504B</td>
<td>Develop, implement and promote effective workplace communication</td>
<td>CHCORP428A</td>
<td>Reflect on and improve own professional practice</td>
</tr>
<tr>
<td>CHCCS500B</td>
<td>Conduct complex assessment and referral</td>
<td>CHCCW503A</td>
<td>Work intensively with clients</td>
</tr>
<tr>
<td>CHCGROUP403D</td>
<td>Plan and conduct group activities</td>
<td>CHCLD415A</td>
<td>Confirm client developmental status</td>
</tr>
<tr>
<td>HLTWHS300A</td>
<td>Contribute to WHS processes</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Elective Units

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Code</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHCAD504B</td>
<td>Provide advocacy and representation services</td>
<td>CHCPOL403C</td>
<td>Undertake research activities</td>
</tr>
<tr>
<td>CHCCS502C</td>
<td>Maintain legal and ethical work practices</td>
<td>CHCCSL503B</td>
<td>Facilitate the counselling relationship</td>
</tr>
<tr>
<td>HLTHIR404D</td>
<td>Work effectively with Aboriginal and/or Torres Strait Islander people</td>
<td>CHCCSL502A</td>
<td>Apply specialist interpersonal and counselling interview skills</td>
</tr>
<tr>
<td>CHCDIS301C</td>
<td>Work effectively with people with a disability</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

**Sydney:** Level 2, 269 Sussex Street, SYDNEY, New South Wales 2000 AUSTRALIA
sydney@4lifecollege.edu.au

**Adelaide:** Suite 9, 311 Glen Osmond Road, GLENUNGA, South Australia 5064 AUSTRALIA
adelaide@4lifecollege.edu.au

**Telephone:** +61 8 8338 7723
**Facsimile:** +61 8 8338 6983
**Web:** www.4lifecollege.edu.au
CHC30408  
Certificate III in Disability  
CRICOS Course Code 084976D

The Certificate III in Disability is delivered over 30 weeks (full-time), designed to provide the student with ‘benchmark’ entry level skills and knowledge to access employment as a Disability Care Worker in either an institutional-based setting and/or community care environment. In addition to the skills and knowledge there will be the expectation that students possess, and can demonstrate, through two (2) x 120 hour vocational work placements, empathy and compassion to support vulnerable people with a disability in the community. Provides pathway to CHC40312 Certificate IV in Disability.

Entry Pre-requisites: Minimum IELTS Score of 5.5 or a TOEFL score of at least 550, or at least 190 in the computer-based TOEFL
- Language, literacy and numeracy at a minimum Year 11 level Australian education, where they can express themselves fluently verbally and in writing
- Valid passport to study in Australia that covers the duration of the course
- Overseas student health cover
- Basic computer literacy
- Empathy and desire to support older vulnerable people
- At least 18 years old at the time of course commencement

Failure to meet all entry pre-requisites may result in your enrolment being withdrawn

Course Fees: $6,700.00 consisting of:
- $250.00 non-refundable application administration fee required upon enrolment
- $300.00 refundable (if visa rejected) fee for materials and uniforms including text books and learning resources
- $6,150.00 tuition fee

*All fees are in Australian Dollars

Please Note: Fees do not include Australian National Police Clearance, Department for Communities and Social Inclusion (SA only), other student clothing and shoe requirements, private health insurance, accommodation, associated or general living costs, any meals, travel costs. These costs are the responsibility of the student.

Course Contact: Full-time 20 hours per week  
RPL/Credit Transfer: Offered and discussed at pre-course commencement interview

CHC30408 Certificate III in Disability  
Core Units

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Code</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHCWHS312A</td>
<td>Follow safety procedures for direct care work</td>
<td>CHCDIS322A</td>
<td>Support community participation and inclusion</td>
</tr>
<tr>
<td>CHCICS301B</td>
<td>Provide support to meet personal care needs</td>
<td>CHCDIS301C</td>
<td>Work effectively with people with a disability</td>
</tr>
<tr>
<td>CHCICS302B</td>
<td>Participate in the implementation of individualised plans</td>
<td>CHCICS303A</td>
<td>Support individualised health and emotional wellbeing</td>
</tr>
<tr>
<td>CHCCS411C</td>
<td>Work effectively in the community sector</td>
<td>CHCIDS323A</td>
<td>Contribute to skills development and maintenance</td>
</tr>
<tr>
<td>CHCDIS302A</td>
<td>Maintain an environment to empower people with disabilities</td>
<td>CHCICS305B</td>
<td>Provide behavior support in the context of individual plans</td>
</tr>
</tbody>
</table>

Elective Units

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>HLTAID003</td>
<td>Provide first aid</td>
</tr>
<tr>
<td>HLTHIR403C</td>
<td>Work effectively with culturally diverse clients and co-workers</td>
</tr>
</tbody>
</table>

Sydney: Level 2, 269 Sussex Street, SYDNEY, New South Wales 2000 AUSTRALIA sydney@4lifecollege.edu.au
Adelaide: Suite 9, 311 Glen Osmond Road, GLENUNGA, South Australia 5064 AUSTRALIA adelaide@4lifecollege.edu.au
Telephone: +61 8 8338 7723  Facsimile: +61 8 8338 6983  Web: www.4lifecollege.edu.au
CHC40312
Certificate IV in Disability
CRICOS Course Code 084977C

The Certificate IV in Disability is delivered over 37 weeks (full-time), designed to enhance the skills and knowledge gained from CHC30408 Certificate III in Disability, developing a greater understanding of the impacts on people living with disabilities, their complex needs and preparing for employment in a coordination/supervisory role. One (1) x 120 hour vocational work placement is included. Provides pathway to CHC50108 Diploma of Disability.

Entry Pre-requisites:
- Minimum IELTS Score of 5.5 or a TOEFL score of at least 550, or at least 190 in the computer-based TOEFL
- Language, literacy and numeracy at a minimum Year 11 level Australian education, where they can express themselves fluently verbally and in writing
- Valid passport to study in Australia that covers the duration of the course
- Overseas student health cover
- Basic computer literacy
- Empathy and desire to support older vulnerable people
- At least 18 years old at the time of course commencement

Failure to meet all entry pre-requisites may result in your enrolment being withdrawn

Course Fees: $6,700.00 consisting of:
- $250.00 non-refundable application administration fee required upon enrolment
- $500.00 refundable (if visa rejected) fee for materials and uniforms including text books and learning resources
- $5,950.00 tuition fee

*All fees are in Australian Dollars

Please Note: Fees do not include Australian National Police Clearance, Department for Communities and Social Inclusion (SA only), other student clothing and shoe requirements, private health insurance, accommodation, associated or general living costs, any meals, travel costs. These costs are the responsibility of the student.

Course Contact:
Full-time 20 hours per week

RPL/Credit Transfer: Offered and discussed at pre-course commencement interview

CHC40312 Certificate IV in Disability
Core Units

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHCWHS312A</td>
<td>Follow safety procedures for direct care work</td>
</tr>
<tr>
<td>CHCICS305B</td>
<td>Provide behaviour support in the context of individualised plans</td>
</tr>
<tr>
<td>CHCDIS405A</td>
<td>Facilitate skills development and maintenance</td>
</tr>
<tr>
<td>CHCCS411C</td>
<td>Work effectively in the community sector</td>
</tr>
<tr>
<td>CHCDIS302A</td>
<td>Maintain an environment to empower people with disabilities</td>
</tr>
<tr>
<td>CHCCSU400C</td>
<td>Work within a relevant legal and ethical framework</td>
</tr>
<tr>
<td>CHCDIS410A</td>
<td>Facilitate community participation and inclusion</td>
</tr>
<tr>
<td>CHCIS402B</td>
<td>Facilitate individualised plans</td>
</tr>
<tr>
<td>CHCDIS301C</td>
<td>Work effectively with people with a disability</td>
</tr>
<tr>
<td>CHCIS402B</td>
<td>Facilitate individualised plans</td>
</tr>
<tr>
<td>CHCDIS411A</td>
<td>Communicate using augmentative and alternative communication strategies</td>
</tr>
</tbody>
</table>

Elective Units

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>HLTAID003</td>
<td>Provide first aid</td>
</tr>
<tr>
<td>HLTAP401B</td>
<td>Confirm physical health status</td>
</tr>
<tr>
<td>HLTHIR403C</td>
<td>Work effectively with culturally diverse clients and co-workers</td>
</tr>
<tr>
<td>CHCIS401B</td>
<td>Facilitate support for personal care</td>
</tr>
<tr>
<td>CHCAD401D</td>
<td>Advocate for clients</td>
</tr>
</tbody>
</table>

Sydney: Level 2, 269 Sussex Street, SYDNEY, New South Wales 2000 AUSTRALIA sydney@4lifecollege.edu.au

Adelaide: Suite 9, 311 Glen Osmond Road, GLENUNGA, South Australia 5064 AUSTRALIA adelaide@4lifecollege.edu.au

Telephone: +61 8 8338 7723
Facsimile: +61 8 8338 6983
Web: www.4lifecollege.edu.au
CHC50108
Diploma of Disability
CRICOS Course Code 084978B

The Diploma in Disability is delivered over 52 weeks (full-time), designed to allow students to pursue employment in management, case work or coordination in the disability and/or community service sectors. Two (2) x 100 hour vocational work placements are included. Provides pathway to CHC60108 Advanced Diploma of Disability Work.

Entry Pre-requisites: Minimum IELTS Score of 5.5 or a TOEFL score of at least 550, or at least 190 in the computer-based TOEFL
- Language, literacy and numeracy at a minimum Year 11 level Australian education, where they can express themselves fluently verbally and in writing
- Valid passport to study in Australia that covers the duration of the course
- Overseas student health cover
- Basic computer literacy
- Empathy and desire to support older vulnerable people
- At least 18 years old at the time of course commencement

Failure to meet all entry pre-requisites may result in your enrolment being withdrawn

Course Fees: $9,700.00 consisting of:
- $250.00 non-refundable application administration fee required upon enrolment
- $500.00 refundable (if visa rejected) fee for materials and uniforms including text books and learning resources
- $8,950.00 tuition fee

*All fees are in Australian Dollars

Please Note: Fees do not include Australian National Police Clearance, Department for Communities and Social Inclusion (SA only), other student clothing and shoe requirements, private health insurance, accommodation, associated or general living costs, any meals, travel costs. These costs are the responsibility of the student.

Course Contact: Full-time 20 hours per week

RPL/Credit Transfer: Offered and discussed at pre-course commencement interview

CHC50108 Diploma of Disability (Pre-requisite work experience or units of competence required)

To gain entry into CHC50108 Diploma of Disability a candidate must:

1. Be recognised as competent, through a recognised training program or recognition process, against the following units of competency common to CHC40312 Certificate IV in Disability:
   - CHCCS400C Work within a relevant legal and ethical framework
   - CHCSS411C Work effectively in the community sector
   - CHCDIS301C Work effectively with people with a disability
   - CHCDIS410A Facilitate community participation and inclusion
   - CHCICS402B Facilitate individualised plans

Core Units

| CHCAD504B | Provide advocacy and representation services | CHCDIS511A | Coordinate services for people with disabilities |
| CHCCM404A | Undertake case management for clients with complex needs | CHCINF505D | Meet statutory and organisation information requirements |
| CHCCM501A | Coordinate complex case requirements | CHCCW503A | Work intensively with clients |
| CHCCM503C | Develop, facilitate and monitor all aspects of case management | CHCSS503B | Develop, implement and review services and programs to meet client needs |
| CHCNET503D | Develop new networks | CHCORG506E | Coordinate the work environment |
| CHCPOL501A | Access evidence and apply in practice |

Elective Units

| HLTAID003 | Provide first aid | HLTWHS401A | Maintain workplace WHS processes |
| HLTHIR403C | Work effectively with culturally diverse clients and co-workers | CHCDIS302A | Maintain an environment to empower people with disabilities |
| CHCICS404B | Plan and provide advanced behaviour support |

Sydney: Level 2, 269 Sussex Street, SYDNEY, New South Wales 2000 AUSTRALIA sydney@4lifecollege.edu.au

Adelaide: Suite 9, 311 Glen Osmond Road, GLENUNGA, South Australia 5064 AUSTRALIA adelaide@4lifecollege.edu.au

Telephone: +61 8 8338 7723 Facsimile: +61 8 8338 6983 Web: www.4lifecollege.edu.au
Package – Disability Program

CHC30408 Certificate III in Disability
CRICOS Course Code 084976D

CHC40312 Certificate IV in Disability
CRICOS Course Code 084977C

CHC50108 Diploma of Disability
CRICOS Course Code 084978B

Over a 104 week duration, International students are offered CHC30408 Certificate III in Disability, CHC40312 Certificate IV in Disability and CHC50108 Diploma of Disability, as a complete program on a ‘fee for service’, in three (3) full-time delivery modes. The Certificate IV in Disability is delivered over 28 weeks (full-time), designed to enhance skills and knowledge gained from CHC30212 Certificate III in Aged Care, developing a greater understanding of aged people, their potential complex needs and how to support their ability to maintain independence in a variety of settings including residential aged care facilities, hostel and/or in community care environments. One (1) x 120 hour vocational work placements included.

The Certificate III in Disability is delivered over a 30 week full-time duration, designed to provide the student with ‘bench mark’ entry level skills and the knowledge to access employment as a Disability Care Worker in either an institutional-based setting and/or community care environment. In addition to the skills and knowledge required there will be the expectation that students possess, and can demonstrate, through two (2) x 120 hour vocational work placements, empathy and compassion to support vulnerable people with a disability in the community. Following successful completion of Certificate III in Disability, students will commence Certificate IV in Disability which is delivered over 37 weeks (full-time) and designed to enhance the skills and knowledge gained from Certificate III, developing a greater understanding of the impacts on people living with disabilities, their complex needs and preparing for employment in a coordination/supervisory role. One (1) x 120 hour vocational work placement is included. Students will commence the Diploma of Disability upon successful completion of Certificate IV in Disability with a further 52 weeks of full-time study required and includes two (2) x 100 hours vocational work placements. The Diploma of Disability allows students to pursue management positions in the disability and/or community service sectors. Please Note: The student will be required to gain a Confirmation of Education (CoE) for each qualification. Total duration of the three courses is 104 weeks due to credit transfer of units between qualifications.

Entry Pre-requisites: Minimum IELTS Score of 5.5 or a TOEFL score of at least 550, or at least 104 in the computer-based TOEFL
- Language, literacy and numeracy at a minimum Year 11 level Australian education, where they can express themselves fluently verbally and in writing
- Valid passport to study in Australia that covers the duration of the course
- Overseas student health cover
- Basic computer literacy
- Empathy and desire to support older vulnerable people
- At least 18 years old at the time of course commencement
Failure to meet all entry pre-requisites may result in your enrolment being withdrawn.

Course Fees: $19,440.00 (combining Certificate III, Certificate IV and Diploma qualifications) consisting of:
- $250.00 non-refundable application administration fee required upon enrolment
- $500.00 refundable (if visa rejected) fee for materials and uniforms including text books and learning resources
- $18,680.00 tuition fee

*All fees are in Australian Dollars
Please Note: Fees do not include Australian National Police Clearance, Department for Communities and Social Inclusion (SA only), other student clothing and shoe requirements, private health insurance, accommodation, associated or general living costs, any meals, travel costs. These costs are the responsibility of the student.

Course Contact: Full-time 20 hours per week
RPL/Credit Transfer: Offered and discussed at pre-course commencement interview

CHC30408 Certificate III in Disability CRICOS Course Code 084978B

Core Units

<table>
<thead>
<tr>
<th>CHCWH5312A</th>
<th>Follow safely procedures for direct care work</th>
<th>CHCIDIS322A</th>
<th>Support community participation and inclusion</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHCICS301B</td>
<td>Provide support to meet personal care needs</td>
<td>CHCIDIS301C</td>
<td>Work effectively with people with a disability</td>
</tr>
<tr>
<td>CHCICS302B</td>
<td>Participate in the implementation of individualised plans</td>
<td>CHCICS303A</td>
<td>Support individualised health and emotional wellbeing</td>
</tr>
<tr>
<td>CHCCS411C</td>
<td>Work effectively in the community sector</td>
<td>CHCIDIS323A</td>
<td>Contribute to skills development and maintenance</td>
</tr>
<tr>
<td>CHCDIS302A</td>
<td>Maintain an environment to empower people with disabilities</td>
<td>CHCICS305B</td>
<td>Provide behavior support in the context of individual plans</td>
</tr>
</tbody>
</table>
### Elective Units

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>HLTAID003</td>
<td>Provide first aid</td>
<td>CHCAC318B</td>
<td>Work effectively with older people</td>
</tr>
<tr>
<td>HLTHIR403C</td>
<td>Work effectively with culturally diverse clients and co-workers</td>
<td>CHCCS400C</td>
<td>Work within a relevant legal and ethical framework</td>
</tr>
</tbody>
</table>

### CHC40312 Certificate IV in Disability CRICOS Course Code 084977C

#### Core Units

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHCCS411C</td>
<td>Work effectively in the community sector</td>
<td>CHCCS400C</td>
<td>Work within a relevant legal and ethical framework</td>
</tr>
<tr>
<td>CHCWHS312A</td>
<td>Follow safety procedures for direct care work</td>
<td>CHCICS305B</td>
<td>Provide behavior support in the context of individual plans</td>
</tr>
<tr>
<td>CHCDIS302A</td>
<td>Maintain an environment to empower people with disabilities</td>
<td>CHCICS402B</td>
<td>Facilitate individualised plans</td>
</tr>
<tr>
<td>CHCDIS301C</td>
<td>Work effectively with people with a disability</td>
<td>CHCDIS411A</td>
<td>Communicate using augmentative and alternative communication strategies</td>
</tr>
<tr>
<td>CHCDIS410A</td>
<td>Facilitate community participation and inclusion</td>
<td>CHCDIS405A</td>
<td>Facilitate skills development and maintenance</td>
</tr>
</tbody>
</table>

#### Elective Units

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>HLTAID003</td>
<td>Provide first aid</td>
<td>HLTAID003</td>
<td>Provide first aid</td>
</tr>
<tr>
<td>HLTAP401B</td>
<td>Confirm physical health status</td>
<td>HLTAP401B</td>
<td>Confirm physical health status</td>
</tr>
<tr>
<td>CHCICS401B</td>
<td>Facilitate support for personal care needs</td>
<td>CHCICS401B</td>
<td>Facilitate support for personal care needs</td>
</tr>
<tr>
<td>CHCAD401D</td>
<td>Advocate for clients</td>
<td>CHCAD401D</td>
<td>Advocate for clients</td>
</tr>
</tbody>
</table>

### CHC50108 Diploma of Disability CRICOS Course Code 084978B

*(Please note pre-requisite units exist for entry into this qualification. Pre-requisite will not apply if you have undertaken Certificate III or IV in Disability)*

To gain entry into **CHC50108 Diploma of Disability** a candidate must:

1. **Be recognised as competent, through a recognised training program or recognition process, against the following units of competency common to CHC40312 Certificate IV in Disability:**
   - CHCCS400C Work within a relevant legal and ethical framework
   - CHCCS411C Work effectively in the community sector
   - CHCDIS301C Work effectively with people with a disability
   - CHCDIS410A Facilitate community participation and inclusion
   - CHCICS402B Facilitate individualised plans

#### Core Units

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHCAD504B</td>
<td>Provide advocacy and representation services</td>
<td>CHCINF505D</td>
<td>Meet statutory and organisation information requirements</td>
</tr>
<tr>
<td>CHCCM404A</td>
<td>Undertake case management for clients with complex needs</td>
<td>CHCNST503D</td>
<td>Develop new networks</td>
</tr>
<tr>
<td>CHCCM501A</td>
<td>Coordinate complex case requirements</td>
<td>CHCORG506E</td>
<td>Coordinate the work environment</td>
</tr>
<tr>
<td>CHCCM503C</td>
<td>Develop, facilitate and monitor all aspects of care management</td>
<td>CHCPOL501A</td>
<td>Access evidence and apply in practice</td>
</tr>
<tr>
<td>CHCCS503B</td>
<td>Develop, implement and review services and programs to meet client needs</td>
<td>CHC50108 Diploma of Disability</td>
<td></td>
</tr>
<tr>
<td>CHCCW503A</td>
<td>Work intensively with clients</td>
<td>CHCAD504B</td>
<td>Advocate for clients</td>
</tr>
</tbody>
</table>

#### Elective Units

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>HLTWHS401A</td>
<td>Maintain workplace WHS processes</td>
<td>HLTWHS401A</td>
<td>Maintain workplace WHS processes</td>
</tr>
<tr>
<td>CHCDIS302A</td>
<td>Maintain an environment to empower people with disabilities</td>
<td>CHCDIS302A</td>
<td>Maintain an environment to empower people with disabilities</td>
</tr>
<tr>
<td>HLTAID003</td>
<td>Provide first aid</td>
<td>HLTAID003</td>
<td>Provide first aid</td>
</tr>
</tbody>
</table>

*(CT = Credit Transfer)*

---

**Sydney:** Level 2, 269 Sussex Street, SYDNEY, New South Wales 2000 AUSTRALIA sydney@4lifecollege.edu.au

**Adelaide:** Suite 9, 311 Glen Osmond Road, GLENUNGA, South Australia 5064 AUSTRALIA adelaide@4lifecollege.edu.au

**Telephone:** +61 8 8338 7723

**Facsimile:** +61 8 8338 6983

**Web:** www.4lifecollege.edu.au

---

4Life 2015 AUSTRALIAN COURSES GUIDE Aged Care, Disability and Community Services | 23
## FAQ’s

### ANSWERS 4YOU

<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Is 4Life College an Australian owned business?</td>
<td>Yes, we are a wholly owned and managed Australian company, headed up by Bruce Cameron and Melinda Asquith, who take a very personal approach to helping their students achieve success.</td>
</tr>
<tr>
<td>Who will I be studying with?</td>
<td>Our classes are intimate and friendly so that you can interact with your trainers and classmates. Classes usually hold around 20 students from all over the world.</td>
</tr>
<tr>
<td>Can you help me find somewhere to live?</td>
<td>We can help you find comfortable, affordable accommodation nearby which may include staying with an Australian family, or sharing with other students. We can have this organised before you arrive in Australia.</td>
</tr>
<tr>
<td>Will my level of English be considered for course entry?</td>
<td>Students must meet the course entry requirements for IELTS testing or equivalent. For more information refer to the Vocational Courses section.</td>
</tr>
<tr>
<td>What can I do if my English level does not meet the entry requirements?</td>
<td>If you are needing extra help with your English language skills, 4Life is able to arrange a suitable English language provider for you.</td>
</tr>
<tr>
<td>Is there transport nearby 4Life College?</td>
<td>There are many public transport options in both Sydney and Adelaide. 4Life College in Sydney is just a 3 minute walk to the city centre and the Town Hall station. Adelaide, on the fringe of the CBD offers discounted transport for students.</td>
</tr>
<tr>
<td>Will you give me feedback on my progress?</td>
<td>Yes we monitor every student’s progress on a monthly basis. We also keep our training friendly and relaxed, so that no-one feels intimidated, and everyone achieves the results they deserve.</td>
</tr>
<tr>
<td>Do students have to pay for health cover?</td>
<td>As an International student you are not covered by the Australian national health program (Medicare). For visa requirements you are required to have Overseas Student Health Coverage (OSHC) prior to entry into the country. 4Life can assist you gain medical coverage. Details will be provided when enrolling for your course. The cost of OSHC will vary depending on the length of your course and visa.</td>
</tr>
<tr>
<td>Can I change my mind about which course I choose after I have enrolled?</td>
<td>Simply discuss with the 4Life College Education Director about the reason for your change of mind and we may be able to accommodate your request.</td>
</tr>
<tr>
<td>Can 4Life College help me get a job after I finish my course?</td>
<td>We’ll assist you with vocational work placement and applying for jobs. However non-attendance to class due to work commitments is not permitted. We stress that your study program needs to be your focus to achieve your life goals.</td>
</tr>
<tr>
<td>Can I work while I am studying?</td>
<td>If you hold a Student Visa you allowed to work for up to 40 hours per fortnight (2 weeks).</td>
</tr>
</tbody>
</table>
# HOW TO APPLY

**Step 1**
Read all information carefully including our Orientation and Pre-arrival Handbook which can be downloaded on our website at [www.4lifecollege.edu.au](http://www.4lifecollege.edu.au)

**Step 2**
Complete the Student application Form.

The following documents need to be submitted with your Student Application Form:

- a certified copy of your IELTS (min 5.5) or equivalent
- passport (validated or certified copy)
- academic transcripts (validated or certified copies).

All documents must be in English and are required to be certified copies.

Attach the certified copies of documents to your Student Application Form and send to your agent or to 4Life College.

<table>
<thead>
<tr>
<th>4Life College – Sydney</th>
<th>4Life College – Adelaide</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 2, 269 Sussex Street</td>
<td>Suite 9, 311 Glen Osmond Road</td>
</tr>
<tr>
<td>SYDNEY, New South Wales 2000</td>
<td>GLENUNGA, South Australia 5064</td>
</tr>
<tr>
<td>AUSTRALIA</td>
<td>AUSTRALIA</td>
</tr>
<tr>
<td><a href="mailto:sydney@4lifecollege.edu.au">sydney@4lifecollege.edu.au</a></td>
<td><a href="mailto:adelaide@4lifecollege.edu.au">adelaide@4lifecollege.edu.au</a></td>
</tr>
</tbody>
</table>

**Step 3**
After all documents have been received, and if your application is successful, you (or your agent) will receive:

- a Letter of Offer
- 4Life Agreement
- invoice for the first installment of your Offer Letter

**Step 4**
You will then need to:

- accept the offer
- sign the 4Life Agreement
- pay the deposit on Offer Letter

(The 4Life bank details are listed on the agreement you will receive with the Letter of Offer.)

Once the acceptance of offer, agreement and non-refundable deposit have been received, you will receive the Confirmation of Enrolment (CoE).

Once you have received your CoE, take it with you when you apply for your Student Visa.
### COURSE INFORMATION and FEES 2015

<table>
<thead>
<tr>
<th>COURSE</th>
<th>CRICOS CODE</th>
<th>DURATION</th>
<th>TUITION FEE (AU)</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHC30212 Certificate III in Aged Care</td>
<td>085340K</td>
<td>26 weeks</td>
<td>$5,200.00 includes $250.00 non-refundable application fee, $300.00 refundable materials and resources fee (if visa rejected)</td>
</tr>
<tr>
<td>Designed to provide the student with ‘bench mark’ entry level skills and knowledge to access employment as an aged care worker in either a residential aged care facility, hostel and/or community care environment. In addition to the skills and knowledge there will be the expectation that students possess, and can demonstrate, through two (2) x 120 hour vocational work placements, empathy and compassion to support vulnerable aged people in the community. Provides pathway to CHC40108 Certificate IV in Aged Care.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHC40108 Certificate IV in Aged Care</td>
<td>081323K</td>
<td>28 weeks</td>
<td>$6,700.00 includes $250.00 non-refundable application fee, $500.00 refundable materials and resources fee (if visa rejected)</td>
</tr>
<tr>
<td>Designed to enhance skills and knowledge gained from CHC30212 Certificate III in Aged Care, developing a greater understanding of aged people, their potential complex needs and how to support their ability to maintain independence in a variety of settings including residential aged care facilities, hostel and/or in community care environments.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHC50612 Diploma of Community Service Work</td>
<td>084979A</td>
<td>52 weeks</td>
<td>$9,700.00 includes $250.00 non-refundable application fee, $500.00 refundable materials and resources fee (if visa rejected)</td>
</tr>
<tr>
<td>Designed to allow students to pursue employment in case work management, welfare or coordination positions in the disability and/or community service sectors.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Package – Aged Care Program</td>
<td>085340K</td>
<td>104 weeks</td>
<td>$19,440.00 includes $250.00 non-refundable application fee, $500.00 refundable materials and resources fee (if visa rejected)</td>
</tr>
<tr>
<td>This program offers students a pathway to continuously develop and enhance skills and knowledge whilst allowing access to employment opportunities.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHC30408 Certificate III in Disability</td>
<td>084976D</td>
<td>30 weeks</td>
<td>$6,700.00 includes $250.00 non-refundable application fee, $300.00 refundable materials and resources fee (if visa rejected)</td>
</tr>
<tr>
<td>Designed to provide the student with ‘bench mark’ entry level skills and knowledge to access employment as a disability care worker in either an institutional based setting and/or community care environment. In addition to the skills and knowledge there will be the expectation that students possess, and can demonstrate, through two (2) x 120 hour vocational work placements, empathy and compassion to support vulnerable people with a disability in the community. Provides pathway to CHC40312 Certificate IV in Disability.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHC40312 Certificate IV in Disability</td>
<td>084977C</td>
<td>37 weeks</td>
<td>$6,700.00 includes $250.00 non-refundable application fee, $500.00 refundable materials and resources fee (if visa rejected)</td>
</tr>
<tr>
<td>Designed to enhance the skills and knowledge gained from CHC30408 Certificate III in Disability, developing a greater understanding of the impacts on people living with disabilities, their complex needs and preparing for employment in a coordination /supervisory role. One (1) x 120 hour vocational work placement is included. Provides pathway to CHC50108 Diploma of Disability.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>COURSE</td>
<td>CRICOS CODE</td>
<td>DURATION</td>
<td>TUITION FEE (AU)</td>
</tr>
<tr>
<td>---------------------------------------------</td>
<td>-------------</td>
<td>----------</td>
<td>---------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>CHC50108 Diploma of Disability</td>
<td>084978B</td>
<td>52 weeks</td>
<td>$9,700.00 includes $250.00 non-refundable application fee $500.00 refundable</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>materials and resources fee (if visa rejected)</td>
</tr>
</tbody>
</table>

Designated to allow students to pursue employment in management, case work or coordination in the disability and/or community service sectors. Provides pathway to CHC60108 Advanced Diploma of Disability Work.

<table>
<thead>
<tr>
<th>COURSE</th>
<th>CRICOS CODE</th>
<th>DURATION</th>
<th>TUITION FEE (AU)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Package – Disability Program</td>
<td>084976D</td>
<td>104 weeks</td>
<td>$19,440.00 includes $250.00 non-refundable application fee $500.00 refundable</td>
</tr>
<tr>
<td></td>
<td>084977C</td>
<td></td>
<td>materials and resources fee (if visa rejected)</td>
</tr>
<tr>
<td></td>
<td>084978B</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

This program offers students a pathway to continuously develop and enhance skills and knowledge whilst allowing access to employment opportunities.

**COURSE DATES AND LOCATION**

Dates: please tick (✓)


Study in: please tick (✓)

| Sydney | Adelaide |

**STUDENT DETAILS**

Title: please tick (✓)

| Mr    | Miss    | Ms     | Mrs |

Family name:  
Given name(s):  
Gender: please tick (✓)

| Male | Female |

Date of birth: (DD/MM/YYYY)  /  /

Nationality:  
Country of birth:

Are you a citizen or permanent resident of Australia?

| Yes | No |

If Yes, please provide evidence of citizenship or residency (e.g. birth certificate, passport or citizenship paperwork)

Home phone no.  
Mobile phone no.

Email address:

**ADDRESS IN AUSTRALIA (if known)**

Unit no:  
Street no:  
Street name:

Suburb:  
State:  
Postcode:  
Country:

**ADDRESS - Overseas**

Unit no:  
Street no:  
Street name:

Suburb:  
State:  
Postcode:  
Country:
**SPECIAL NEEDS**

Do you have a disability, impairment or medical condition that 4Life College to adjust your training or assessment requirements? □ Yes □ No

If Yes, which of the following applies?

- Hearing/Deaf
- Physical
- Learning difficulty
- Intellectual
- Mental illness
- Vision
- Acquired brain injury
- Medical
- Other (please specify):

**EMERGENCY CONTACT**

Family name: ____________________________  Given name(s): ____________________________

Relationship to student: please tick (✓) □ Mother □ Father □ Other (state)

Unit no: _______  Street no: _______  Street name: _______

Suburb: _______  State: _______  Postcode: _______  Country: _______

Home phone no.: _______  Mobile phone no.: _______

Email address: ____________________________

**EDUCATION AGENT/REPRESENTATIVE**

Are you applying through an education agent? □ Yes □ No

Representatives details:

Organisation name: ____________________________

Contact name: ____________________________

Address: ____________________________  Country: _______

Telephone: ____________________________

Email address: ____________________________

**COURSE SELECTION**

Please tick (✓) your course preference(s)

- CHC30212 Certificate III in Aged Care
- CHC40108 Certificate IV in Aged Care
- CHC50612 Diploma of Community Services Work
- Package – Aged Care Program
- CHC30408 Certificate III in Disability
- CHC40312 Certificate IV in Disability
- CHC50108 Diploma of Disability
- Package – Disability Program
STUDENTS VISA INFORMATION

<table>
<thead>
<tr>
<th>Passport no.</th>
<th>Passport expiry date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Do you have a current visa?  
☐ Yes  ☐ No

If Yes, what type is your visa?  
☐ Student  ☐ Visitor  ☐ Business  ☐ Other

Are you applying for a visa?  
☐ Yes  ☐ No

At which DIBP will you submit your visa application?  

OVERSEAS STUDENT HEALTH COVER (OSHC)

Do you require 4Life to arrange OSHC?  
☐ Yes  ☐ No

If Yes, which cover are you applying for?  
☐ Single  ☐ Couple  ☐ Family

OSHC arrangement is a requirement for student’s visa application from DIBP. Single cover is for student only, Couple cover is for the student and spouse/partner and Family cover is for the student and dependants (incl. spouse, partner and dependant children).

Accommodation Arrangement

Do you require 4Life to arrange airport transfer services?  
☐ Yes  ☐ No

Document Checklist

Please ensure you attach the following documents to this application. All documents that are not in English must be translated in English.

Documents for all students

☐ Completion of the application form in its entirety
☐ A copy of your IELTS (minimum 5.5) or TOEFL score (at least 520) or computer-based TOFEL score (at least 190) (validated or certified copies needed)
☐ Academic transcripts (if required, validated or certified copies needed)
☐ Copy of valid passport/visa (validated or certified copies needed)
PARTICIPANT AUTHORITY TO EXCHANGE INFORMATION

For purposes directly related to my training assessments and vocational placement as a student

(Family name) ____________________________  (Given Name) ____________________________

(Current address) ____________________________  of ____________________________

authorise 4Life to:
1. share information directly related to my training and assessment with my employer
2. gather information which will assist 4Life in developing the most appropriate training plan or RPL process
3. share academic or previous training information with other learning institutions I have attended.

I give permission for 4Life to allow access of my records to State and Australian Government Departments and authorities as may be required from time to time.

I acknowledge that 4Life is required to retain my training records for a period of 30 years. I acknowledge and agree that in the event that 4Life ceases to operate or is under new ownership, that those records will be transferred to either ASQA or its equivalent at the time or to the new owners who will maintain equivalent levels of security and privacy in regard to those records.

I agree to my photograph being taken and securely stored by 4Life with the understanding that the photograph will be used solely for 4Life internal reference purposes. Additional permission must be sought prior to any photograph of me being used for any other purpose.

I understand that 4Life will comply with the Privacy Act 1988 and the Australian privacy principles and subsequent amendments.

<table>
<thead>
<tr>
<th>Candidate</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td>Signature</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>4Life Representative</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td>Signature</td>
</tr>
<tr>
<td>Position</td>
<td></td>
</tr>
</tbody>
</table>

Dated this ____________________________ day of ____________________________, 20__________

OFFICE USE ONLY

Unique Student Identifier (USI): [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

Invoice Number:

Student Accepted Offer:  [ ] Yes  [ ] No

Commencement Date:

Competency Completion details entered By: ____________________________ Date: ____________________________
GETTING HERE IS EASY

SYDNEY – AUSTRALIA IN THE HEART OF SYDNEY CBD

SYDNEY – AUSTRALIA
Level 2, 269 Sussex Street,
SYDNEY, New South Wales 2000
Telephone: +61 8 8338 7723
Email: sydney@4lifecollege.edu.au

4Life College is located at Level 2, 269 Sussex Street, Sydney, with many nearby transport options including buses and trains. In the heart of the CBD you are close to Sydney Harbour, restaurants, cafes and shops galore.

ADELAIDE – SOUTH AUSTRALIA 10 MINUTES FROM ADELAIDE CBD

ADELAIDE – AUSTRALIA
Suite 9, 311 Glen Osmond Road,
GLENUNGA, South Australia 5064
Telephone: +61 8 8338 7723
Email: adelaide@4lifecollege.edu.au

4Life College is located at Suite 9, 311 Glen Osmond Road, Glenunga. Surrounded by eateries and shops, just minutes from the Adelaide city centre, there are many bus links you can access to get you here quickly and easily.

4Life Pty Ltd
Registered Training Organisation
National Provider Number: 40165
CRICOS Provider Code: 03222F

Achieve your dreams