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4Life College
Achieve your dreams

Thank you for considering 4Life College as your Australian partner on your journey to a wonderful new career. We welcome students from all over the world, so let us offer you the kind of caring personal attention that will help you achieve your dreams for a great future – 4Life.

I encourage you to look at our courses, available in beautiful Sydney or Adelaide – two desirable locations with all the convenience an Australian capital city has to offer. Our best practice standards are second to none and we will assist you with vocational work placement that will help you succeed in the growing health care and community services industry.

We look forward to hearing from you and contributing to your personal development and career path, when you choose to study at 4Life College

Colin Frick
Managing Director
4Life College
At 4Life College we’ve been delivering vocational courses with renowned success for over 10 years. Our friendly, professional and hands-on trainers provide a positive and welcoming learning environment with one goal in mind – to make sure you leave with the skills and qualifications to excel in your chosen career.

Purposeful and practical training, along with relevant, flexible courses ensure the best results as we strive for excellence together. We care about every student’s welfare and success and we’ll do everything we can to earn your personal recommendation to others.

As an Australian owned and managed college, you can put your trust in us. We pride ourselves on the positive feedback we receive about the quality of our training and the results we achieve for our students. You can read what some of them have to say about their experience with 4Life at the back of this brochure.
At 4Life College we offer courses in Early Childhood Education and Care (ECEC), Business, Health Care and Community Services. All of our courses are taught with a view to giving you the skills to have a long and stimulating career and to make a valuable contribution in your field.

Our ECEC courses aim to give you the skills to become a creative, empathetic and responsive child care worker, able to draw on children’s natural curiosity about the world and build engaging learning environments for children. While employment rates remain high, there is an increased demand for long and family day care places and a need for well qualified, flexible child care staff.

Our business qualification focuses on entrepreneurship and start-up skills. This is a unique and exciting approach to the Diploma of Business, designed to give you highly transferable skills in innovation and creativity. With this qualification you will be ready to start and run your own business or use your skills within an existing company. As work becomes more flexible and contract positions increase, entrepreneurial skills will allow you to adapt to today’s competitive market, creating and managing your own work.

4Life is well respected in the Health, Aged Care and Community Care sectors, having trained in this area for over ten years. If you are caring and compassionate and wish to support your community we offer a range of specialisations that you can tailor to your interests, including community care, disability work and counselling courses. With an ageing population, an increased demand for mental health services, the introduction of the National Disability Insurance Scheme, and the increased focus on primary health care, continued growth is projected across all sectors ensuring stable job prospects.

With our nationally accredited qualifications, you will be well equipped to succeed in your field. We will help you achieve your dreams and career goals – 4Life.
4 REASONS TO STUDY WITH US

1. 4Life's Australian owner/operators are involved in the management and day-to-day running of 4Life College. All have extensive healthcare backgrounds and industry experience.

2. Our valuable connections provide strong support for vocational work placement.

3. 4Life has structured face-to-face courses which are delivered by qualified and respected teachers.

4. National accreditation means you can work in any state in Australia.

We make it easy 4you
- You can enrol in our courses throughout the year.
- We offer flexible learning and payment options.
- We work with you to source practical placements for on-the-job experience.
- We are easy to get to, with CBD lifestyle and transport options.

What we can do 4you

Accommodation
We can help you find comfortable, affordable accommodation nearby, which may include staying with an Australian family or sharing with other students. We can organise this before you arrive in Australia.

Vocational work placements
Most of our courses include compulsory vocational work placement to provide you with valuable work experience. We'll assist you with finding a placement and applying for jobs.

Health cover
For Visa requirements International students are required to have Overseas Student Health Cover (OSHC) prior to entering the country. 4Life can assist you with medical cover. Details will be provided during enrolment. The cost of OSHC will vary depending on the length of your course and Visa.
With its beautiful coastline and harbour, temperate climate and wide ranging activities, Sydney is the number one choice for International students from over 180 nations. A safe and multicultural city, Sydney has a low unemployment rate and good work prospects.
Great lifestyle

With a temperate climate, Sydney's weather is enviable all year round. In summer, people flock to the beaches where you can swim, sunbake or take one of the many stunning walks that stretch between the beaches. If you prefer shopping, dining out or cultural pursuits, you can wander through the beautiful Queen Victoria Building, dine in stylish Surry Hills, take in an exhibition at one of the city's art galleries or museums or attend a gig at the Opera House. Hit the harbour and take a ferry to Taronga Park Zoo, or venture further north to Manly Beach and its vibrant nightlife. After class you can picnic in the Botanical Gardens, where an open air cinema runs through summer. And on New Year's Eve you can watch the spectacular fireworks over the harbour.

Sydneysiders love the outdoors, fitness, health and wellbeing and enjoy a positive, laid-back lifestyle. The city plays host to a range of sporting events from surfing to soccer, Australian Rules Football and National Rugby League. Sydney has a friendly, joyful vibe and when you study at 4Life it's yours to enjoy!

Great location

4Life's Sydney College is located in the heart of the CBD, just a 5 minute walk from the town hall station. There is good public transport, supermarkets, fresh food markets and ample student accommodation options nearby. Situated on Sussex St, the college is right beside Chinatown, where you can get a delicious cheap meal and enjoy the colourful night markets, and Darling Harbour, where you can visit popular tourist attractions like the Sea Life Sydney Aquarium and the Wildlife Sydney Zoo.
ADELAIDE – EASY AS

Described as the world’s most liveable city, Adelaide is an easy choice for International students, with a laid–back lifestyle and affordable living. Located on the coast in the middle of South Australia, it is a picturesque city with a Mediterranean climate and a cosmopolitan vibe. In easy reach are the beautiful Adelaide Hills, renowned for excellent wine, produce and captivating landscapes.
Easy going

Adelaide has a rich and vibrant atmosphere with a host of International festivals. You can catch performances and events from International artists at the Adelaide Festival, explore innovative independent arts at The Adelaide Fringe and enjoy music from around the world at WOMAdelaide. The city is dotted with beautiful architecture and parks and its easy to navigate layout makes it an ideal city to walk in. Sports fans can get behind one of the cities AFL teams (Adelaide Crows or Port Adelaide) or soccer team (Adelaide United), or enjoy a cricket match at the picturesque Adelaide Oval. And it’s a multicultural city, where you’ll be part of a community of people from all around the world. Adelaide is an easy city to feel at home in.

Easy lifestyle

Adelaide is one of Australia’s most affordable cities, where you can find high standard, central accommodation from $120 a week. As a student, you’ll benefit from discounted public transport and buses and trams are free within the city centre. In addition, there is an abundance of bike paths connecting the suburbs to the CBD, so you can cycle easily and safely, as transport or for recreation. The Adelaide Central Markets boast cheap fresh produce and you’ll find many affordable eating and drinking options around the CBD. If you enjoy the outdoors, you can swim with wild dolphins at Glenelg Beach, just a 25 minute tram ride from the CBD, or bicycle through the vineyards in the Barossa Valley. Studying in Adelaide, you’ll be able to enjoy a relaxed, invigorating lifestyle without financial stress.
VOCATIONAL QUALIFICATIONS

Which qualification is right for you?

4Life offers a range of qualifications to suit a variety of career paths.

If you enjoy working with children we offer qualifications in Early Childhood Education and Care.

If you have an entrepreneurial spirit and are keen to set up your own business, we offer a Diploma of Business with a focus on entrepreneurship.

If you have the empathy and compassion to support vulnerable, aged and/or people with a disability in the community, we offer qualifications that focus on Ageing Support, Disability, Mental Health, Community Services and Counselling.

And if you are interested in the allied health fields (physiotherapy or occupational therapy assistant) and would like to work in a support role, we offer the Certificate IV in Allied Health Assistance in conjunction with Royal Rehab Hospital and College.

All our qualifications are nationally accredited, helping you to achieve a brilliant future – 4Life.

› Certificate III in Early Childhood Education and Care – CRICOS Code 089591C
› Diploma of Early Childhood Education and Care – CRICOS Code 089592B
› Diploma of Business – CRICOS Code 090798M
› Certificate III in Individual Support – CRICOS Code 090799K
› Certificate IV in Ageing Support – CRICOS Code 090800M
› Certificate IV in Disability – CRICOS Code 090801K
› Certificate IV in Allied Health Assistance – CRICOS Code 090796B
› Diploma of Community Services – CRICOS Code 089593A
› Diploma of Mental Health – CRICOS Code 089594M
› Diploma of Counselling – CRICOS Code 090797A

Qualifications can be taken individually or as a package tailored to meet your personal goals.
4 REASONS TO PACKAGE YOUR STUDY

Our courses can be packaged to suit your needs. All our packages are listed in detail on the enrolment form.

1. It’s quicker
Packaging courses allows you to complete your qualifications in less time than it would to complete each qualification individually. Packages also allow you to choose a course to fit the length of time you’d like to study.

2. It’s cheaper
Packaging courses together is cheaper than studying courses individually.

3. You’ll gain a more diverse skill set
With a package you can tailor your course of study to your career goals and acquire skills across a broader scope. This will make you an adaptable worker, well equipped to tackle the challenges of working in a growing, dynamic industry.

4. You’ll be more employable
Packaging courses allows you to complete your qualifications in less time than it would to complete each qualification individually. Packages also allow you to choose a course to fit the length of time you’d like to study.
VOCATIONAL QUALIFICATIONS

HOW WE TRAIN

4Life offers a framework of positive education where each student’s journey is unique. Your program of study can be tailored to meet your personal and professional goals and 4Life staff and trainers are here to help you succeed in your chosen field.

All our trainers hold relevant industry qualifications and have many years of experience in their respective fields. During your time at 4Life you will have ongoing contact with your trainers, as well as access to personal and academic support.

Our courses are practical and reflect current industry standards and include a mixture of in-class and on-line training. Your days will be filled with activities designed to develop your practical skills, group discussions and simulations, as well as written activities. If you are studying in the community services fields, you will complete work placement in an approved organisation as part of your qualification. Here, you have the opportunity to develop on the job experience, giving you a head start when you enter the workforce.

What you need

To study at 4Life, you will require a level of English proficiency to participate in class discussions and activities, read course material and communicate effectively on work placement. You will also need access to certain technology to complete on-line activities.

**English Language:** You will need an IELTS score of 5.5, a TOEFL score of at least 550 or at least 190 in the computer-based TOEFL.

If you do not have an IELTS you can complete an English test on campus or at one of our partner English Schools.

**Education:** Year 11 or equivalent.

**Technology:** To complete the on-line components of the course and to submit assessments you will require:

- Windows 7 or OSX 10.6.8 (Snow Leopard) or higher
- A reliable internet connection and be able to stream videos
- Adobe Flash player 10 or higher
- Adobe Reader X or equivalent
- Microsoft Office 2007 or higher and be able to use basic Word and Excel
- At least 2GB of Ram

Our on-line portal can be accessed through computer and mobile devices.

**You will also need:**

- A valid Passport
- Overseas student health cover (OSHC)
- And be aged 18 years or over
If you are studying in the Early Childhood Education and Care or Health and Community Services sectors, you may also need:

› A Police Check
› A Working With Children Check
› Immunisations

Your trainer will let you know what is required before you begin work placement.

**How you are assessed**

At 4Life you are assessed across a range of written and practical assessments, including:

› Short answer questions
› Case studies
› Presentations
› Research projects
› Simulations
› Practical activities
› Work placement tasks

Your trainers will provide you with feedback and support so you can feel confident you are progressing.

**Work placement**

If you are studying in the Early Childhood Education and Care or Health and Community Services fields, you will be required to complete a period of compulsory work placement where you will be assessed in a range of practical tasks in the workplace.

Workplace assessment involves the evaluation of your skills under actual workplace conditions over several occasions. You will practice these skills with your trainer before going on work placement.

4Life will assist you to find a suitable host employer to undertake your work placement. However, many students find work placement themselves, near where they live. Students who are currently employed in an appropriate workplace may complete their assessment requirement within their workplace.

Depending on your specialisation, you may need to obtain a Police Check, Working with Children Check and be immunised before you begin work placement.

Your insurance cover for work placement is provided by 4Life.

Further details on work placement are provided in the individual course brochures and you will be well prepared by your trainer before you begin.

Please note work placement is not paid work.

**RPL and Credit Transfer**

If you have experience in your field or have completed equivalent units in a previous course, you may be eligible for Recognition of Prior Learning (RPL) or Credit Transfer. You can discuss your options during enrolment.
CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE
DIPLOMA IN EARLY CHILDHOOD EDUCATION AND CARE
CHC30113 CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE

CRICOS CODE 089591C

This course will provide you with the skills to work as an early childhood educator in a centre-based service or family day care and give you the foundation to pursue further study at the Diploma level. Through purposefully designed practical activities, you will develop the skills to care for babies and toddlers, create educational play environments and communicate with children. You will also learn to use the Early Years Learning Framework to guide the development of learning activities for children. This combination of up-to-date knowledge and practice will allow you to enter the workforce as a creative and engaged early childhood educator.

**Duration:** 35 weeks

**Contact hours:** 15 hours in class and 5 hours on-line per week

**Work placement:** 120 hours in an approved early childhood learning centre. Please note work placement is 20 hours per week.

**Fees:** $8,250 (Includes a non-refundable application fee of $250)

<table>
<thead>
<tr>
<th>UNIT</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHCLEG001</td>
<td>Work legally and ethically</td>
</tr>
<tr>
<td>CHCPRT001</td>
<td>Identify and respond to children and young people at risk</td>
</tr>
<tr>
<td>CHCECE009</td>
<td>Use an approved learning framework to guide practice</td>
</tr>
<tr>
<td>CHCECE003</td>
<td>Provide care for children</td>
</tr>
<tr>
<td>CHCECE005</td>
<td>Provide care for babies and toddlers</td>
</tr>
<tr>
<td>CHCECE007</td>
<td>Develop positive and respectful relationships with children</td>
</tr>
<tr>
<td>CHCECE002</td>
<td>Ensure the health and safety of children</td>
</tr>
<tr>
<td>CHCECE004</td>
<td>Promote and provide healthy food and drinks</td>
</tr>
<tr>
<td>HLTWS001</td>
<td>Participate in workplace health and safety</td>
</tr>
<tr>
<td>CHCECE006</td>
<td>Support behaviour of children and young people</td>
</tr>
<tr>
<td>CHCECE010</td>
<td>Support the holistic development of children in early childhood</td>
</tr>
<tr>
<td>CHCECE011</td>
<td>Provide experiences to support children’s play and learning</td>
</tr>
<tr>
<td>CHCECE013</td>
<td>Use information about children to inform practice</td>
</tr>
<tr>
<td>CHCECE012</td>
<td>Support children to connect with their world</td>
</tr>
<tr>
<td>CHCECE001</td>
<td>Develop cultural competence</td>
</tr>
<tr>
<td>CHCDIV002</td>
<td>Promote Aboriginal and/or Torres Strait Islander cultural safety</td>
</tr>
<tr>
<td>CHCDIV001</td>
<td>Work with diverse people</td>
</tr>
<tr>
<td>HLTAD004</td>
<td>Provide an emergency first aid response in an education and care setting</td>
</tr>
</tbody>
</table>

**Career pathways:** With this qualification you may find employment as an: early childhood assistant; outside school hours care assistant; playgroup supervisor; recreation assistant; family day care educator; or nanny.

**Education pathways:** Continue your studies and complete the Diploma of Early Childhood Education and Care.
CHC50113 DIPLOMA IN EARLY CHILDHOOD EDUCATION AND CARE

CRICOS CODE 089592B

This course extends on the skills learnt in the Certificate III in Early Childhood Education and Care. You will learn how to design engaging programs for children and develop the communication and management skills required to take a leadership role. With the Diploma qualification, you will be able to work as a room leader or family day care coordinator.

Duration: 90 weeks

Contact hours: 15 hours in class and 5 hours on-line per week

Work placement: 360 hours in an approved early childhood learning centre.
Please note work placement is 20 hours per week.

Fees: $18,200 (Includes a non-refundable application fee of $250)

UNITS TO BE DELIVERED

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
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<tbody>
<tr>
<td>CHCECE002</td>
<td>Ensure the health and safety of children</td>
</tr>
<tr>
<td>CHCECE004</td>
<td>Promote and provide healthy food and drinks</td>
</tr>
<tr>
<td>CHCLEG001</td>
<td>Work legally and ethically</td>
</tr>
<tr>
<td>CHCPRT001</td>
<td>Identify and respond to children and young people at risk</td>
</tr>
<tr>
<td>CHCECE009</td>
<td>Use an approved learning framework to guide practice</td>
</tr>
<tr>
<td>CHCECE003</td>
<td>Provide care for children</td>
</tr>
<tr>
<td>CHCECE005</td>
<td>Provide care for babies and toddlers</td>
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<tr>
<td>CHCECE007</td>
<td>Develop positive and respectful relationships with children</td>
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<td>CHCECE013</td>
<td>Use information about children to inform practice</td>
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<td>CHCECE001</td>
<td>Develop cultural competence</td>
</tr>
<tr>
<td>CHCDIV002</td>
<td>Promote Aboriginal and/or Torres Strait Islander cultural safety</td>
</tr>
<tr>
<td>HLTAID004</td>
<td>Provide an emergency first aid response in an education and care setting</td>
</tr>
<tr>
<td>CHCECE017</td>
<td>Foster the holistic development and wellbeing of the child in early childhood</td>
</tr>
<tr>
<td>CHCECE018</td>
<td>Nurture creativity in children</td>
</tr>
<tr>
<td>CHCECE020</td>
<td>Establish and implement plans for developing cooperative behaviour</td>
</tr>
<tr>
<td>CHCECE021</td>
<td>Implement strategies for the inclusion of all children</td>
</tr>
<tr>
<td>CHCECE023</td>
<td>Analyse information to inform learning</td>
</tr>
<tr>
<td>CHCECE024</td>
<td>Design and implement the curriculum to foster children’s learning and development</td>
</tr>
<tr>
<td>CHCECE026</td>
<td>Work in partnership with families to provide appropriate education and care for children</td>
</tr>
<tr>
<td>CHCECE022</td>
<td>Promote children's agency</td>
</tr>
<tr>
<td>CHCECE016</td>
<td>Establish and maintain a safe and healthy environment for children</td>
</tr>
</tbody>
</table>
CHC50113 DIPLOMA IN EARLY CHILDHOOD EDUCATION AND CARE (Continued)

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<thead>
<tr>
<th>Code</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>HLTWHS003</td>
<td>Maintain work health and safety</td>
</tr>
<tr>
<td>CHCPRP003</td>
<td>Reflect on and improve own professional practice</td>
</tr>
<tr>
<td>CHCDIV001</td>
<td>Work with diverse people</td>
</tr>
<tr>
<td>CHCECE019</td>
<td>Facilitate compliance in an education and care service</td>
</tr>
<tr>
<td>CHCECE025</td>
<td>Embed sustainable practices in service operations</td>
</tr>
</tbody>
</table>

Career pathways: With this qualification you may find employment in an early childhood learning centre; an occasional day care centre; or as a nanny.

Education pathways: You may decide to continue your studies and undertake a Bachelor of Early Childhood Education.

Package Options for Early Childhood Education and Care

If you are interested in pursuing a career in Early Childhood Education and Care you can package the Certificate III and Diploma together making it a two year package. This allows you to gain the underpinning knowledge to work in an Early Childhood Learning Centre and then develop skills that will allow you to take a leadership role.
CHC33015 CERTIFICATE III IN INDIVIDUAL SUPPORT
CHC43015 CERTIFICATE IV IN AGEING SUPPORT
CHC43115 CERTIFICATE IV IN DISABILITY
HLT43015 CERTIFICATE IV IN ALLIED HEALTH ASSISTANCE
**CHC33015 CERTIFICATE III IN INDIVIDUAL SUPPORT**

**CRICOS CODE 090799K**

This new qualification has replaced the Certificate III in Aged Care and the Certificate III in Disability as the industry recognised there are common duties shared by support workers across aged care, home and community care and disability. This qualification gives you these foundational care skills and then allows you to develop the skills specific to the sector of your choice, with a specialisation in ageing or disability. Following a person-centred approach, you will learn practical skills in personal care, providing individualised support and how to support client empowerment.

**Duration:** 26 weeks

**Contact hours:** 15 hours in class and 5 hours on-line per week

**Work placement:** 120 hours in a residential aged care facility or community care environment, or in a group home or activity centre for people with a disabilities. Please note work placement is 20 hours per week.

**Fees:** $5,200 (includes a non-refundable application fee of $250)

### UNITS TO BE DELIVERED

- **CHCDIV001** Work with diverse people
- **CHCCOM005** Communicate and work in health or community services
- **CHCLEG001** Work legally and ethically
- **CHCCCS015** Provide individualised support
- **CHCCCS011** Meet personal support needs
- **CHCCCS023** Support independence and wellbeing
- **HLTAAP001** Recognise healthy body systems
- **HLTWHOS02** Follow safe work practices for direct client care
- **HIALD003** Provide first aid

#### Ageing Specialisation

- **CHCAGE001** Facilitate the empowerment of older people
- **HLTINF001** Comply with infection prevention, control policies and procedures
- **CHCAGE005** Provide support to people living with dementia
- **CHCPAL001** Deliver care services using a palliative approach

#### Disability Specialisation

- **CHCDIS007** Facilitate the empowerment of people with disability
- **CHCDIS001** Contribute to ongoing skills development using a strengths-based approach
- **CHCDIS002** Follow established person-centred behaviour supports
- **CHCDIS003** Support community participation and social inclusion

**Career pathways:** Depending on your specialisation, you may find employment as a: personal care assistant; aged care worker; disability worker; accommodation support worker; residential care worker.

**Education pathways:** Depending on your specialisation, you may decide to continue studies with the Certificate IV in Ageing Support or the Certificate IV in Disability.
CHC43015 CERTIFICATE IV IN AGEING SUPPORT
CRICOS CODE 090800M

In the Certificate IV in Ageing Support you will develop specialist skills to work with people who are ageing. Before commencing this course, you will have completed the Certificate III in Individual Support (Ageing) or have worked in the aged care industry or a related field in your own country. You will learn skills that will allow you to work in a team leader or supervisor role, including how to co-ordinate services for older people, communicate effectively with carers and families and develop networks with other organisations.

**Duration:** 26 weeks (after the Certificate III in Individual Support) or 39 weeks if you haven’t completed the units common to the Certificate III.

**Contact hours:** 15 hours in class and 5 hours on-line per week

**Work placement:** 120 hours in a residential aged care facility, hostel or community care environment. Please note work placement is 20 hours per week.

**Fees:** $6,700 (Includes a non-refundable application fee of $250)

### UNITS TO BE DELIVERED

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<tbody>
<tr>
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<td>CHCAGE001</td>
<td>Facilitate the empowerment of older people</td>
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<tr>
<td>CHCCCS023</td>
<td>Support independence and wellbeing</td>
</tr>
<tr>
<td>HLTAAP001</td>
<td>Recognise healthy body systems</td>
</tr>
<tr>
<td>CHCCCS011</td>
<td>Meet personal support needs</td>
</tr>
<tr>
<td>CHCAGE005</td>
<td>Provide support to people living with dementia</td>
</tr>
<tr>
<td>HLTWHS002</td>
<td>Follow safe work practices for direct client care</td>
</tr>
<tr>
<td>HLTAD003</td>
<td>Provide first aid</td>
</tr>
<tr>
<td>CHCAGE002</td>
<td>Implement falls prevention strategies</td>
</tr>
<tr>
<td>CHCCCS006</td>
<td>Facilitate individual service planning and delivery</td>
</tr>
<tr>
<td>CHCPAL001</td>
<td>Deliver care services using a palliative approach</td>
</tr>
<tr>
<td>CHCMHS001</td>
<td>Work with people with mental health issues</td>
</tr>
<tr>
<td>CHCAGE004</td>
<td>Implement interventions with older people at risk</td>
</tr>
<tr>
<td>CHCLEG003</td>
<td>Manage legal and ethical compliance</td>
</tr>
<tr>
<td>CHCADV001</td>
<td>Facilitate the interests and rights of clients</td>
</tr>
<tr>
<td>CHCAGE003</td>
<td>Coordinate services for older people</td>
</tr>
<tr>
<td>CHCCCS025</td>
<td>Support relationships with carers and families</td>
</tr>
<tr>
<td>CHCPRP001</td>
<td>Develop and maintain networks and collaborative partnerships</td>
</tr>
</tbody>
</table>

**Career pathways:** With this qualification you may find employment as a: personal care assistant; aged care worker; residential care worker; accommodation support worker; in-home respite worker; nursing assistant.

**Education pathways:** You may decide to broaden your skills by undertaking a Diploma in Mental Health, Community Services or Counselling. You may also choose to enrol in a Diploma of Nursing or to undertake a Bachelor of Nursing.
CHC43115 CERTIFICATE IV IN DISABILITY
CRICOS CODE 090801K

In the Certificate IV in Disability you will build on your skills working with people with disabilities. Before commencing this course, you will have completed the Certificate III in Individual Support (Disability) or have worked in the disability sector as a support worker, or worked overseas in a related industry. Following a person-centred approach, you will learn skills to handle more complex client needs, including working with people with mental health issues and assisting clients with medication.

**Duration:** 26 weeks (after the Certificate III in Individual Support) or 39 weeks if you haven’t completed the units common to the Certificate III.

**Contact hours:** 15 hours in class and 5 hours on-line per week

**Work placement:** 120 hours with a disability organisation. Please note work placement is 20 hours per week.

**Fees:** $6,700 (includes a non-refundable application fee of $250)

### UNITS TO BE DELIVERED

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHCDIV001</td>
<td>Work with diverse people</td>
</tr>
<tr>
<td>CHCDIS007</td>
<td>Facilitate the empowerment of people with a disability</td>
</tr>
<tr>
<td>HLTAAP001</td>
<td>Recognise healthy body systems</td>
</tr>
<tr>
<td>CHCCCS011</td>
<td>Meet personal support needs</td>
</tr>
<tr>
<td>CHCCCS015</td>
<td>Provide individualised support</td>
</tr>
<tr>
<td>CHCMHS001</td>
<td>Work with people with mental health issues</td>
</tr>
<tr>
<td>CHCDIS002</td>
<td>Follow established person-centred behaviour supports</td>
</tr>
<tr>
<td>CHCDIS005</td>
<td>Develop and provide person-centred service responses</td>
</tr>
<tr>
<td>HLTHWS002</td>
<td>Follow safe work practices for direct client care</td>
</tr>
<tr>
<td>CHCDIS008</td>
<td>Facilitate community participation and social inclusion</td>
</tr>
<tr>
<td>CHCDIS009</td>
<td>Facilitate ongoing skills development using a person-centred approach</td>
</tr>
<tr>
<td>CHCDIS010</td>
<td>Provide person-centred services to people with disability with complex needs</td>
</tr>
<tr>
<td>HLTHPS006</td>
<td>Assist clients with medication</td>
</tr>
<tr>
<td>CHCLEG003</td>
<td>Manage legal and ethical compliance</td>
</tr>
<tr>
<td>CHCDIS004</td>
<td>Communicate using augmentative and alternative communication strategies</td>
</tr>
</tbody>
</table>

**Career pathways:** With this qualification you may find employment as a: disability worker; job coordinator; behavioural support officer; accommodation support worker; residential care officer; employment coordinator (disability).

**Education pathways:** You may decide to broaden your skills in the community services sector by undertaking a Diploma in Mental Health, Counselling or Community Services.
HLT43015 CERTIFICATE IV IN ALLIED HEALTH ASSISTANCE

CRICOS CODE 090796B

This qualification is delivered in collaboration with Royal Rehab. The course will enable you to support allied health professionals in their work with clients. As an allied health assistance worker you will work alongside physiotherapists and occupational therapists and provide therapeutic and program support for clients. You will learn skills to work with the body, including how to recognise healthy body systems, safely assisting clients with movement and understanding medical terminology.

Duration: 50 weeks

Contact hours: 15 hours in class and 5 hours on-line

Work placement: 120 hours at Royal Rehab Hospital. Please note work placement is 20 hours per week.

Fees: $13,260 (Includes a non-refundable application fee of $250)

### UNITS TO BE DELIVERED

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHCDIV001</td>
<td>Work with diverse people</td>
</tr>
<tr>
<td>CHCCOM005</td>
<td>Communicate and work in health or community services</td>
</tr>
<tr>
<td>CHCCCS020</td>
<td>Respond effectively to behaviours of concern</td>
</tr>
<tr>
<td>HLTAAP001</td>
<td>Recognise healthy body systems</td>
</tr>
<tr>
<td>HLTAID003</td>
<td>Provide first aid</td>
</tr>
<tr>
<td>HLTWHS002</td>
<td>Follow safe work practices for direct client care</td>
</tr>
<tr>
<td>CHCCS002</td>
<td>Assist with movement</td>
</tr>
<tr>
<td>BSBMED301</td>
<td>Interpret and apply medical terminology appropriately</td>
</tr>
<tr>
<td>HLTAAP002</td>
<td>Confirm physical health status</td>
</tr>
<tr>
<td>HLTAHA001</td>
<td>Assist with an allied health program</td>
</tr>
<tr>
<td>HLTAHA009</td>
<td>Assist in the rehabilitation of clients</td>
</tr>
<tr>
<td>CHCLEG003</td>
<td>Manage legal and ethical compliance</td>
</tr>
<tr>
<td>HLTAHA010</td>
<td>Assist with the development and maintenance of client functional status</td>
</tr>
<tr>
<td>HLTAHA003</td>
<td>Deliver and monitor a client-specific physiotherapy program</td>
</tr>
<tr>
<td>HLTAHA016</td>
<td>Support the fitting of assistive equipment</td>
</tr>
</tbody>
</table>

**Career pathways:** With this qualification you may find employment as a: therapy assistant; physiotherapy assistant; or occupational therapy assistant.

**Education pathways:** You may decide to continue your studies with a Diploma of Rehabilitation, or broaden your skills by undertaking a Diploma of Mental Health or Counselling. You may also decide to undertake a Bachelor Degree in Rehabilitation Therapy.
Package Options for Ageing, Disability and Allied Health

AGEING SUPPORT

Our ageing support packages enable you to become a qualified aged care worker and then broaden your knowledge with a Diploma in Community Services, Mental Health or Counselling. These packages introduce you to issues that affect people who are ageing, for example, housing, mental health and grief, and give you the skills to work effectively with your clients.

DISABILITY

In a disability package, you’ll gain skills to work with people with disability and then broaden your knowledge with Diploma in Community Services, Mental Health or Counselling. This will give you a strong client-centred skill set to draw on and give you an in-depth understanding of the issues your clients may face.

ALLIED HEALTH

You can package the Certificate IV in Allied Health with a Certificate III in Individual Support. This will enable you to work in physiotherapy, occupational therapy or in a disability or aged care setting. You can also package the Allied Health course with the Diploma of Counselling, allowing you to establish care work skills and then develop communication skills to work effectively with clients who have experienced loss or trauma.

SOME POPULAR PACKAGES:

Certificate III in Individual Support (Ageing) — Certificate IV in Ageing — Diploma of Mental Health

This package allows you to become a qualified aged care worker and then develop skills specific to supporting client’s mental health. As Australia has an ageing population, mental health work with older people will become a growing area and you will be well placed to rise to the challenge.

Certificate III in Individual Support (Disability) — Certificate IV in Disability — Diploma of Community Services

With this package you’ll graduate able to work as a disability support worker and in the wider community services area. This will allow you to better understand the specific challenges facing disability in the community and enable you to take a more specialised role within a disability organisation.

Certificate III in Individual Support (Disability) — Certificate IV in Allied Health — Diploma of Counselling

This package will allow you to work as an allied health assistant with counselling skills for working closely with clients. As many clients undergoing physical rehabilitation have experienced trauma or grief, these skills will enhance your ability to communicate effectively and work with empathy and understanding.
BSB50215 DIPLOMA OF BUSINESS
CHC52015 DIPLOMA COMMUNITY SERVICES
CHC53315 DIPLOMA OF MENTAL HEALTH
CHC51015 DIPLOMA OF COUNSELLING
BSB50215 DIPLOMA OF BUSINESS
CRICOS CODE 090798M

This qualification gives you the skills to set up your own business and to become an innovative and creative entrepreneur. You will learn creative thinking, idea development and innovation skills and look at how to finance a start-up, develop a budget and market your business effectively. You will also have the opportunity to participate in networking opportunities and hear monthly guest speakers who are leaders in entrepreneurial activities.

Duration: 50 weeks
Contact hours: 15 hours in class and 5 hours on-line per week
Fees: $9,750 (Includes a non-refundable application fee of $250)

<table>
<thead>
<tr>
<th>UNITS TO BE DELIVERED</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBMKG501 Identify and evaluate marketing opportunities</td>
</tr>
<tr>
<td>BSBMKG506 Plan market research</td>
</tr>
<tr>
<td>BSBPUB503 Manage fundraising and sponsorship activities</td>
</tr>
<tr>
<td>BSBWOR501 Manage personal work priorities and professional development</td>
</tr>
<tr>
<td>BSBMKG523 Design and develop an integrated marketing communication plan</td>
</tr>
<tr>
<td>BSBEBU501 Investigate and design e-business solutions</td>
</tr>
<tr>
<td>BSBMGT518 Develop organisation policy</td>
</tr>
<tr>
<td>BSBMGT617 Develop and implement a business plan</td>
</tr>
</tbody>
</table>

Career pathways: With this qualification you may start your own business or use your entrepreneurial and innovation skills within an existing company.

Education pathways: Continue your studies and undertake an Advanced Diploma of Business or a Bachelor of Business.
In 4Life’s Diploma of Counselling, you will develop skills to become a client-centred and ethical counsellor who is ready to step into the world of working with courageous clients in a community services setting. You will learn evidence-based counselling models, strategies such as mindfulness and techniques from strengths-based therapy, neuropsychology, spirituality and positive psychology. With a focus on practical activities like role plays and simulations, this course will provide you with firm foundation skills in counselling and prepare you to work in the community services sector or engage in further study.

**Duration:** 52 weeks

**Contact hours:** 15 hours in class and 5 hours on-line per week

**Fees:** $13,260 (Includes a non-refundable application fee of $250)

### UNITs TO BE DELIVERED

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHCDIV001</td>
<td>Work with diverse people</td>
</tr>
<tr>
<td>CHCDIV002</td>
<td>Promote Aboriginal and/or Torres Strait Islander cultural safety</td>
</tr>
<tr>
<td>CHCCSL001</td>
<td>Establish and confirm the counselling relationship</td>
</tr>
<tr>
<td>CHCCSM005</td>
<td>Develop, facilitate and review all aspects of case management</td>
</tr>
<tr>
<td>CHCCSL003</td>
<td>Facilitate the counselling relationship and process</td>
</tr>
<tr>
<td>CHCMHS001</td>
<td>Work with people with mental health issues</td>
</tr>
<tr>
<td>CHCCSL004</td>
<td>Research and apply personality and development theories</td>
</tr>
<tr>
<td>CHCCSL005</td>
<td>Apply learning theories in counselling</td>
</tr>
<tr>
<td>CHCCSL006</td>
<td>Select and use counselling therapies</td>
</tr>
<tr>
<td>CHCCSL002</td>
<td>Apply specialist interpersonal and counselling interview skills</td>
</tr>
<tr>
<td>CHCCSL007</td>
<td>Support counselling clients in decision-making processes</td>
</tr>
<tr>
<td>CHCLEG001</td>
<td>Work legally and ethically</td>
</tr>
<tr>
<td>CHCPRT001</td>
<td>Identify and respond to children and young people at risk</td>
</tr>
<tr>
<td>CHCCCS019</td>
<td>Recognise and respond to crisis situations</td>
</tr>
<tr>
<td>CHCDFV001</td>
<td>Recognise and respond appropriately to domestic and family violence</td>
</tr>
<tr>
<td>CHCPRP003</td>
<td>Reflect on and improve own professional practice</td>
</tr>
<tr>
<td>CHCCCS017</td>
<td>Provide loss and grief support</td>
</tr>
</tbody>
</table>

**Career pathways:** With this qualification you may find employment: working with clients with mental illness; alcohol and drug counselling; in domestic violence centres; as a youth worker; working with carers; or working with children who have experienced child abuse and trauma.

**Education pathways:** You may decide to broaden your skills to work with clients and undertake a Diploma of Mental Health or Community Services or deepen your counselling skills with a Bachelor of Counselling. If you already hold a degree from an overseas university in a community services or health related field, you may undertake the following pathway program with Nan Tien Institute:

- Graduate Certificate in Health and Social Wellbeing
- Graduate Diploma of Health and Social Wellbeing
- Master of Arts (Health and Social Wellbeing)
CHC53315 DIPLOMA OF MENTAL HEALTH
CRICOS CODE 089594M

In this qualification you will develop specialist skills to work with clients who face mental health challenges. You may already have work or volunteer experience in the community services or health sectors and wish to branch out into mental health work. After completing this course you will be able to: implement community-based mental health activities; engage clients in community participation; prevent client relapse; and promote recovery through community, clinical, home-based and centre-based programs.

**Duration:** 78 weeks

**Contact hours:** 15 hours in class and 5 hours on-line per week

**Work placement:** 160 hours at an approved agency in the mental health sector. Please note work placement is 20 hours per week.

**Fees:** $15,050 (Includes a non-refundable application fee of $250)

<table>
<thead>
<tr>
<th>UNIT TO BE DELIVERED</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHCMHS001</td>
<td>Work with people with mental health issues</td>
</tr>
<tr>
<td>CHCDIV001</td>
<td>Work with diverse people</td>
</tr>
<tr>
<td>CHCDIV002</td>
<td>Promote Aboriginal and/or Torres Strait Islander cultural safety</td>
</tr>
<tr>
<td>CHCCSL001</td>
<td>Establish and confirm the counselling relationship</td>
</tr>
<tr>
<td>CHCCSL003</td>
<td>Facilitate the counselling relationship and process</td>
</tr>
<tr>
<td>CHCMHS002</td>
<td>Establish self-directed recovery relationships</td>
</tr>
<tr>
<td>CHCMHS003</td>
<td>Provide recovery oriented mental health services</td>
</tr>
<tr>
<td>CHCHS017</td>
<td>Provide loss and grief support</td>
</tr>
<tr>
<td>CHCMHS005</td>
<td>Provide services to people with coexisting mental health and alcohol and other drugs issues</td>
</tr>
<tr>
<td>CHCMHS011</td>
<td>Assess and promote social, emotional and physical wellbeing</td>
</tr>
<tr>
<td>CHCMHS009</td>
<td>Provide early intervention, health prevention and promotion programs</td>
</tr>
<tr>
<td>CHCMHS010</td>
<td>Implement recovery oriented approaches to complexity</td>
</tr>
<tr>
<td>CHCCCS003</td>
<td>Increase the safety of individuals at risk of suicide</td>
</tr>
<tr>
<td>CHCMHS012</td>
<td>Provide support to develop wellness plans and advanced directives</td>
</tr>
<tr>
<td>CHCMHS013</td>
<td>Implement trauma informed care</td>
</tr>
<tr>
<td>CHCMHS004</td>
<td>Work collaboratively with the care network and other services</td>
</tr>
<tr>
<td>CHCPRP003</td>
<td>Reflect on and improve own professional practice</td>
</tr>
<tr>
<td>CHCPOL003</td>
<td>Research and apply evidence to practice</td>
</tr>
<tr>
<td>HLTWHS004</td>
<td>Manage in work health and safety</td>
</tr>
<tr>
<td>CHCADV005</td>
<td>Provide systems advocacy services</td>
</tr>
</tbody>
</table>

**Career pathways:** With this qualification you may find employment as a: community rehabilitation support worker; mental health rehabilitation support worker; community worker; mental health community worker; mental health outreach worker.

**Education pathways:** You may decide to broaden your skills and undertake a Diploma of Counselling or Community Services or continue studies with a Bachelor of Health Science (Mental Health).
CHC52015 DIPLOMA OF COMMUNITY SERVICES
CRICOS CODE 089593A

Community Services workers are employed in not-for-profit, government and private organisations and there is growth in the sector in all the major cities, rural and regional areas of Australia. In 4Life’s Diploma of Community Services you will learn how to assist clients in the community using a strengths-based recovery model. The strengths-based recovery model focuses on assisting vulnerable clients by drawing on their strengths and resources, empowering the client to make choices and lead their own recovery. With skills in this versatile and effective model of client support you will be well placed to work as a case worker in a range of sectors including youth services, housing services and migration centres.

**Duration:** 64 weeks

**Contact hours:** 15 hours in class and 5 hours on-line per week

**Work placement:** 120 hours at an approved community services organisation. Please note work placement is 20 hours per week.

**Fees:** $15,050 (Includes a non-refundable application fee of $250)

<table>
<thead>
<tr>
<th>UNITS TO BE DELIVERED</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHCDIV003 Manage and promote diversity</td>
</tr>
<tr>
<td>CHCMHS002 Establish a self-directed recovery relationship</td>
</tr>
<tr>
<td>CHCCSM005 Develop, facilitate and review all aspects of case management</td>
</tr>
<tr>
<td>CHCMHS001 Work with people with mental health issues</td>
</tr>
<tr>
<td>CHCCCS003 Increase the safety of individuals at risk of suicide</td>
</tr>
<tr>
<td>CHCCCS004 Assess co-existing needs</td>
</tr>
<tr>
<td>CHCADV002 Provide advocacy and representation services</td>
</tr>
<tr>
<td>CHCSOH008 Manage head lease</td>
</tr>
<tr>
<td>CHCCOM003 Develop workplace communication strategies</td>
</tr>
<tr>
<td>CHCCCS007 Develop and implement service programs</td>
</tr>
<tr>
<td>CHCDEV002 Analyse impacts of sociological factors on clients in community work and services</td>
</tr>
<tr>
<td>CHCPRP003 Reflect on and improve own professional practice</td>
</tr>
<tr>
<td>CHCMGT005 Facilitate workplace debriefing and support processes</td>
</tr>
<tr>
<td>CHCGRP002 Plan and conduct group activities</td>
</tr>
<tr>
<td>CHCLEG003 Manage legal and ethical compliance</td>
</tr>
<tr>
<td>HLTWHS004 Manage work health and safety</td>
</tr>
</tbody>
</table>

**Career pathways:** With this qualification you may find employment: as a welfare worker, as a youth worker; working with carers; as a program coordinator; as an intake officer; or as an early intervention worker.

**Education pathways:** You may decide to broaden your community service skills with a Diploma of Mental Health or Counselling or continue studies and undertake a Bachelor of Community Services or Social Work.
Package Options for Diploma Qualifications

If you are ready to study at a more advanced level you can package Diplomas together and graduate with a diverse skill set. For example, if you are interested in working in the mental health field, you may wish to study both the Diploma of Mental Health and the Diploma of Counselling in order to develop your knowledge of Mental Health in the community, as well as skills for working intensively with clients.

DIPLOMA OF MENTAL HEALTH AND DIPLOMA OF COMMUNITY SERVICES

This package will give you a sound grounding in community services and how to work with different groups from client-centred, strengths–based perspective. You will also gain excellent skills in recognising and working with mental health issues from a recovery–based perspective.

DIPLOMA OF COUNSELLING AND DIPLOMA OF MENTAL HEALTH

Within this package you learn the skills of counselling, how to sit with clients and assist them to work through their issues. You learn how to recognise and work with mental health issues from the models used in industry today including the strength–based recovery model, working together with your clients to create sustainable positive change. Your counselling and recovery work is within the framework of Feedback Informed Therapy (FIT) helping you to be the best practitioner you can be, as you meet the needs of your clients.

DIPLOMA OF COUNSELLING AND DIPLOMA OF COMMUNITY SERVICES

This package brings together the skills and knowledge of counselling and community services. Here you learn the skills of counselling, how to sit with clients and assist them to work through their issues. You also learn the skills of case management and how to work effectively in the community services sector from a person–centred strengths–based model. This knowledge is tied together within the framework of Feedback Informed Therapy (FIT) helping you to be the best practitioner you can be, as you meet the needs of your clients and your organisation.

DIPLOMA OF BUSINESS AND DIPLOMA OF COUNSELLING

With our business course focusing on entrepreneurship, how to set up or expand your own business in the new world of technology, there is no better skill than to add counselling to your repertoire enabling you to be a better people manager. With counselling skills you will gain the knowledge to work with people, gain insight into a person’s behaviour, communication methods and listening skills, body language and how to empathise with others and understand and work with conflict.
4 REASONS TO MAKE COMMUNITY SERVICES YOUR NEW CAREER

1. Do you like working with people?
2. Do you like doing something different every day?
3. Do you like building hope for others?
4. Do you like being part of creating change?

Community services qualifications are about building a healthy future for Australians, by making a difference to someone else’s life. One of these areas of community services will be for you — children services, aged care, disability, mental health, counselling, case management, recovery and rehabilitation. Working with vulnerable people and children, each day is a day of inspiration. Being part of someone’s development and journey is a unique and rewarding experience.

Community services and health industry now employs 12% of the total Australian workforce.

Demand for mental health services is predicted to rise between 135% and 160% by 2027.

The number of people aged over 65 with a disability is expected to reach 4.1m by 2051.

In aged care there were 350,000 workers in 2012, this will need to increase to 1.3m by 2050.

PROJECTED GROWTH OF NEW POSITIONS 2013 - 2018:

Aged and disability carers: 40,900
Child carers: 21,600
Nursing support and personal care workers: 13,500
Community service workers: 10,800

Increase demand for business management skills in community services.
Support workers in aged care and disability are increasingly expected to have a complex mix of diverse skills.

The above information is from the Community Services & Health Industry Skills Council 2015 EScan.
### FAQ’S ANSWERS 4YOU

<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Is 4Life College an Australian owned business?</td>
<td>Yes, we are a wholly owned and managed Australian company headed by Bruce Cameron and Melinda Asquith, who take a personal approach to helping their students achieve success.</td>
</tr>
<tr>
<td>Who will I be studying with?</td>
<td>Our classes are intimate and friendly so that you can interact with your trainers and classmates. Our trainers are professionals in their field. Classes usually hold around 20 students from all over the world.</td>
</tr>
<tr>
<td>Can you help me find somewhere to live?</td>
<td>Yes. We can help you find comfortable, affordable accommodation nearby which may include staying with an Australian family or sharing with other students. We can organise this for you before you arrive in Australia.</td>
</tr>
<tr>
<td>Will my level of English be considered for course entry?</td>
<td>Students must meet the course entry requirements for IELTS testing or equivalent. For more information refer to the Vocational Qualifications section.</td>
</tr>
<tr>
<td>What can I do if my English does not meet the entry requirements?</td>
<td>If you need extra help with English, 4Life can arrange a suitable English language provider for you.</td>
</tr>
<tr>
<td>Is there transport near 4Life College?</td>
<td>There are many public transport options both in Sydney and Adelaide. 4Life College in Sydney is a 5 minute walk from Town Hall Station and Adelaide offers discounted transport for students.</td>
</tr>
<tr>
<td>Will I receive feedback on my progress?</td>
<td>Yes, we monitor every student’s progress on a monthly basis. We keep our training friendly and relaxed so you can feel comfortable approaching trainers for feedback.</td>
</tr>
<tr>
<td>Do students have to pay for health cover?</td>
<td>Yes. For Visa requirements you are required to have Overseas Student Health Coverage (OSHC) prior to entering the country. The cost of OSHC will vary depending on the length of your course and Visa. If you need assistance gaining OSHC, 4Life can help.</td>
</tr>
<tr>
<td>Can I change my mind about which course I choose after I have enrolled?</td>
<td>You can discuss the reason for wanting to change course with the 4Life College education director and we may be able to accommodate your request.</td>
</tr>
<tr>
<td>Will 4Life help me find work placement?</td>
<td>Yes. Assessed work placement is compulsory in most of our courses and we can help you find a suitable organisation in which to complete your hours.</td>
</tr>
<tr>
<td>Can 4Life College help me get a job after I finish my course?</td>
<td>Some students find work through their compulsory vocational work placement and we can assist you with resume preparation and applying for jobs. However, studying at 4Life does not guarantee you will find employment.</td>
</tr>
<tr>
<td>Can I work while I am studying?</td>
<td>If you hold a Student Visa you are allowed to work for up to 40 hours per fortnight. However, International students are required to attend class for a minimum of 20 hours a week. Falling below this attendance rate can result in your Visa being cancelled by Immigration.</td>
</tr>
</tbody>
</table>
TESTIMONIALS

“4Life organised my work placement close to home enabling me to put into practice what I had learnt in simulation lab. Though nervous at first, I soon realised that I had the knowledge and skills to be an effective support worker in an aged care facility. At the completion of my work placement I was offered a position. I was so excited and really enjoy working in aged care.”

“I am very happy to be a student at 4Life College. Classes are small and very interactive focusing on up to date industry developments and, trainers are easy to approach and very supportive. I recently completed the first part of my placement and 4Life College supported me through this by ensuring that I have all resources and skills I needed. They also kept in touch with my supervisor to follow up how I was going.”

“I am from Thailand and I’ve made lots of friends from different countries at 4Life. It is a great place to study; the staff are friendly and always happy to answer my questions.”

“Being a student in 4 life has given me not only the opportunity to strengthen my knowledge and develop new skills, but has also allowed me to learn new methodologies and approaches which focus on the person, to generate positive changes in both the people we work with and ourselves as professionals. It has been immensely enriching for me as a social worker to contrast concepts and theories with my experience back home. I know it has given me so many more tools for a better delivery practice. 4life has become a family for me, wonderful people who always let me feel supported and who really care about the student wellbeing.”

“The trainers at 4Life have made my experience a very positive one. They are experienced and enthusiastic and my classes have helped me to understand quality care for clients with a disability using a person centred approach. Supporting clients to reach their potential is very rewarding. I didn’t realise that there were so many different work placements opportunities and enjoyed working in both activity centre and a group home.”
HOW TO APPLY

1. Read all information carefully including our Orientation and Pre-arrival Handbook and Student Enrolment Form which can be downloaded from our website at www.4lifecollege.edu.au

2. Complete the Student Enrolment Form.
   The following documents need to be submitted with your Student Enrolment Form:
   › a certified copy of your IELTS (min 5.5) or equivalent
   › passport (validated or certified copy)
   › academic transcripts (validated or certified copies).
   All documents must be in English and are required to be certified copies.
   Attach the certified copies of documents to your Student Enrolment Form and send to your agent or to 4Life College.

   4Life College – Sydney
   Level 2, 269 Sussex Street
   SYDNEY, New South Wales 2000
   AUSTRALIA
   sydney@4lifecollege.edu.au

   4Life College – Adelaide
   Suite 9, 311 Glen Osmond Road
   GLENUNGA, South Australia 5064
   AUSTRALIA
   adelaide@4lifecollege.edu.au

3. After all documents have been received, and if your application is successful, you (or your agent) will receive:
   › a Letter of Offer
   › 4Life Agreement

   You will then need to:
   › accept the offer
   › sign the 4Life Agreement
   › pay the deposit on Letter of Offer
   (The 4Life bank details are listed on the agreement you will receive with the Letter of Offer.)

Once the acceptance of offer, agreement and non-refundable deposit have been received, you will receive the Confirmation of Enrolment (CoE).

Once you have received your CoE, take it with you when you apply for your Student Visa.
Please complete this application form in English using BLOCK LETTERS and tick ✓ where appropriate

### COURSE DATES AND LOCATION

<table>
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<tbody>
<tr>
<td></td>
<td>2017</td>
<td>9 January 2017</td>
<td>24 April 2017</td>
<td>3 July 2017</td>
</tr>
<tr>
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<td></td>
<td></td>
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<td>9 October 2017</td>
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</tbody>
</table>

| Study in: please tick ✓ | Sydney | Adelaide |

| Are you currently in Australia? | Yes | No |

| At which DIBP office will you submit your Visa application? |

### STUDENT DETAILS

- **Title:** please tick ✓ Mr Miss Ms Mrs
- **Gender:** please tick ✓ Male Female
- **Family name:**
- **Given name(s):**
- **Date of birth:**
- **Country of birth:**
- **Email:**
- **Passport no:**
- **Passport expiry date:**
- **Preferred contact no:**

### STUDENT PASSPORT INFORMATION

<table>
<thead>
<tr>
<th>Address in Australia (if known)</th>
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| **Unit no:**
| **Street no:**
| **Suburb:**
| **State:**
| **Postcode:**
| **Country:**

<table>
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<tr>
<th>Address – Overseas</th>
</tr>
</thead>
</table>
| **Unit no:**
| **Street no:**
| **Suburb:**
| **State:**
| **Postcode:**
| **Country:**

### PROOF OF ENGLISH PROFICIENCY

- IELTS
- TOEFL
- PTE
- Other

### STUDY REASON

- **Of the following categories, which BEST describes your main reason for undertaking this course? Tick one box only ✓**
  - To get a job
  - To try a different career
  - To get a better job or promotion
  - It is a requirement of my job
  - I want extra skills
  - To get into another course of study
  - For personal interest or self-development
  - Other (please specify)

- **Are you undertaking this course as a pathway to higher education?** Yes No

- **(If yes, please specify)**
COURSE SELECTION Please tick ☑️ your course preference(s)

- CHC30113 Certificate III in Early Childhood Education and Care
- CHC33015 Certificate III in Individual Support (Ageing)
- CHC43115 Certificate IV in Disability
- CHC53315 Diploma of Mental Health
- CHC50113 Diploma in Early Childhood Education and Care
- CHC33015 Certificate III in Individual Support (Disability)
- HLT43015 Certificate IV in Allied Health Assistance
- CHC51015 Diploma of Counselling
- BSB50215 Diploma of Business

PACKAGES Please tick ☑️ your course preference(s)

1. ECEC Package
   - CHC30113 Certificate III in Early Childhood Education and Care
   - CHC50113 Diploma in Early Childhood Education and Care

2. Aged Care Package
   - CHC33015 Certificate III in Individual Support (Ageing)
   - CHC43015 Certificate IV in Ageing Support
   - CHC51015 Diploma of Counselling

3. Aged Care Package
   - CHC33015 Certificate III in Individual Support (Ageing)
   - CHC43015 Certificate IV in Ageing Support
   - HLT43015 Certificate IV in Allied Health Assistance

4. Aged Care Package
   - CHC33015 Certificate III in Individual Support (Ageing)
   - CHC53315 Diploma of Mental Health

5. Aged Care Package
   - CHC33015 Certificate III in Individual Support (Ageing)
   - CHC43015 Certificate IV in Ageing Support
   - CHC51015 Diploma of Counselling

6. Aged Care Package
   - CHC33015 Certificate III in Individual Support (Ageing)
   - CHC43015 Certificate IV in Ageing Support
   - CHC52015 Diploma of Community Services

7. Aged Care Package
   - CHC33015 Certificate III in Individual Support (Ageing)
   - CHC43015 Certificate IV in Ageing Support
   - CHC53315 Diploma of Mental Health

8. Disability Package
   - CHC33015 Certificate III in Individual Support (Disability)
   - CHC43115 Certificate IV in Disability
   - CHC51015 Diploma of Counselling

9. Disability Package
   - CHC33015 Certificate III in Individual Support (Disability)
   - HLT43015 Certificate IV in Allied Health Assistance

10. Disability Package
    - CHC33015 Certificate III in Individual Support (Disability)
    - CHC43115 Certificate IV in Disability
    - CHC51015 Diploma of Counselling

11. Disability Package
    - CHC33015 Certificate III in Individual Support (Disability)
    - CHC53315 Diploma of Mental Health

12. Disability Package
    - CHC33015 Certificate III in Individual Support (Disability)
    - CHC51015 Diploma of Counselling

13. Disability Package
    - CHC33015 Certificate III in Individual Support (Disability)
    - CHC52015 Diploma of Community Services

14. Counselling Package
    - HLT43015 Certificate IV in Allied Health Assistance
    - CHC51015 Diploma of Counselling

15. Counselling Package
    - CHC51015 Diploma of Counselling
    - CHC53315 Diploma of Mental Health

16. Counselling Package
    - CHC51015 Diploma of Counselling
    - BSB50215 Diploma of Business

17. Counselling Package
    - CHC51015 Diploma of Counselling

18. Community Services Package
    - CHC52015 Diploma of Community Services

In the space below please let us know what you are hoping to gain from studying this course/package.
INTERNATIONAL STUDENTS APPLICATION FOR ENROLMENT

EDUCATION AGENT/REPRESENTATIVE
Are you applying through an education agent?   Yes   No

Representative’s details:
Organisation name: ___________________________
Contact name: ___________________________
Address: ___________________________
Telephone: ___________________________
Email address: ___________________________

How did you hear about us
Agent   Friend   Website   Facebook   Youtube   Relative
Other (please specify) ___________________________

OVERSEAS STUDENT HEALTH COVER (OSHC)
Do you require 4Life to arrange OSHC?   Yes   No (If no, please supply copy)
If yes, which cover are you applying for?
Single     Couple*     Family*

*If couple/family please supply the following information:
Name: ___________________________
Date of birth: DD/MM/YYYY       Passport number: ___________________________
Name: ___________________________
Date of birth: DD/MM/YYYY       Passport number: ___________________________

OSHC arrangement is a requirement for student's Visa application from DIBP. Single cover is for student only, Couple cover is for the student and spouse/partner and family cover is for the student and dependants (incl. spouse, partner and dependant children).

DOCUMENT CHECKLIST   NOTE: Do not include originals (copies only) as they will not be returned.

Please ensure you attach the following documents to this application.
All documents that are not in English must be translated in English.

Documents for all students
- Completion of the application form in its entirety.
- A copy of your IELTS (minimum 5.5) or TOEFL score (at least 520) or computer-based TOFEL score (at least 190) or PTE score (at least 43) (validated or certified copies needed). If other please attach.
- Academic transcripts (if required, validated or certified copies needed).
- Copy of valid passport/visa (validated or certified copies needed).
INTERNATIONAL STUDENTS
APPLICATION FOR ENROLMENT

Do you consider yourself to have a disability, impairment or long-term condition?  

☐ Yes*  ☐ No

*If yes, then please indicate the area of disability, impairment or long-term condition below. (You may indicate more than one area).

☐ Hearing / deaf  ☐ Physical  ☐ Vision  ☐ Intellectual  ☐ Learning

☐ Medical condition  ☐ Mental illness  ☐ Acquired brain impairment

☐ Other (please specify)  

THE TERMS AND CONDITIONS OF ENROLMENT

Before you apply to study with us, you must read through the relevant Terms and Conditions of Enrolment and the Cancellation and Refund Policy which can be found at: www.4lifecollege.edu.au/courses/international-students. It is very important that you read and understand these before you apply, so that you are fully aware of your responsibilities as a student at 4Life College.

It is also important that we make our responsibilities clear as your Australian education provider. These Terms and Conditions of Enrolment will form part of your enrolment contract with 4Life College.

DECLARATION

I declare that the information I have supplied on this form is complete and correct and that submission of incorrect or incomplete information may delay my application or lead to my application being refused. I understand that my personal information may be made available to Commonwealth and State Government agencies such as the Australian Skills and Quality Authority (ASQA), the Tuition Protection Service (TPS), Overseas Student Health Cover Provider (OSHC), the Department of Immigration and Border Protection (DIBP) and other relevant agencies for reporting and/or statistical data collection purposes.

If nominated, I authorise the Education Agent on this form to act on my behalf in matters relating to my enrolment. I have read and understand the entry requirements for the course that I have enrolled in, as well as the Terms and Conditions of Enrolment and the policies and procedures relating to my enrolment as outlined on the website at www.4lifecollege.edu.au including the Privacy Policy, Cancellation and Refund Policy and I agree with these conditions.

Candidate

Name: 

Date:  

Signature:  

CONTACT US

Telephone:  +61 8 8338 7723
Facsimile:  +61 8 8338 6983
Web:  www.4lifecollege.edu.au

SYDNEY:
Level 2, 269 Sussex Street,
SYDNEY, New South Wales 2000
AUSTRALIA
sydney@4lifecollege.edu.au

ADELAIDE:
Suite 9, 311 Glen Osmond Road,
GLENUNGA, South Australia 5064
AUSTRALIA
adelaide@4lifecollege.edu.au
GETTING HERE IS EASY

SYDNEY – AUSTRALIA  IN THE HEART OF SYDNEY CBD

4Life College Sydney is close to many transport options including buses and trains. In the heart of the CBD you are near to Darling Harbour, restaurants, cafes and shops galore.

SYDNEY – AUSTRALIA
Level 2, 269 Sussex Street,
SYDNEY, New South Wales 2000
Telephone: 1300 245 433
Facsimile: +61 8 8338 6983
Email: sydney@4lifecollege.edu.au

ADELAIDE – SOUTH AUSTRALIA  10 MINUTES FROM ADELAIDE CBD

4Life College Adelaide is surrounded by eateries and shops, just minutes from the Adelaide city centre. There are many bus links you can access to get you here quickly and easily.

ADELAIDE – AUSTRALIA
Suite 9, 311 Glen Osmond Road,
GLENUNGA, South Australia 5064
Telephone: +61 8 8338 7723
Facsimile: +61 8 8338 6983
Email: adelaide@4lifecollege.edu.au

4Life Pty Ltd
Registered Training Organisation
National Provider Number: 40185
CRICOS Provider Code: 03222F

Information provided in this brochure is current at the date of publication, and may be subject to change. JUNE 2016 V2