This qualification is the minimum standard to work in the Early Childhood Industry.

At 4Life College we offer students interested in pursing a career in Early Childhood Education and Care a nationally recognised Certificate III delivered via a practical and inspiring course.

This course will provide you with the skills to work as an early childhood educator in a centre-based service or family day care and give you the foundation to pursue further study at the Diploma level. You’ll practice real world skills like caring for babies and toddlers, creating educational play environments and communicating with children, as well as exploring the theoretical underpinnings of early childhood education.

Your in-class training will be supported by 120 hours of work placement where you will have the opportunity to further develop your practical knowledge in the workplace. This practical focus will enable you to hone your skills under the guidance of experienced educators and give you the foundation to enter the workforce with confidence.
Why Select 4Life for your Certificate III in Early Childhood Education and Care?

This is an early childhood course with a practical focus, giving students the skills used in the national learning framework, regulations and quality standards to support the education and care of children from birth to school age. You will learn how to facilitate play, undertake observations, and ensure children's health and safety while supporting their development and learning.

At 4Life we offer a framework of positive education while you develop your skills. You will participate in interactive class activities, role plays, discussions and written activities, all expertly designed to assist you to become a creative and engaged early childhood educator.

Is the career path right for you?

If you enjoy working with children and are patient, enthusiastic and energetic, and have a sense of humour then this is the right career path for you.

You also need to be physically fit as working with babies, toddlers and children involves bending and lifting.

Career Opportunities

› Early childhood assistant
› Outside school hours care assistant
› Playgroup supervisor
› Recreation assistant
› Family day care educator
› Nanny

COURSE DETAILS

Delivery Mode

Interactive classroom-based training 15 hours (2 days per week) plus 5 hours on-line per week.

Assessment Methods

› In-class activities
› Case studies
› Short answer
› Research projects
› Presentations
› Simulations
› Workplace observations
› Workplace activities
› Workplace logbook

Learning Materials

Textbook

› The Early Years Learning Framework: Building Confident Learners: ECA
› EYLF and NQS without Tears 2nd edition, Susie Rosback, Sarah Wilson; Teaching Solutions
› Assessment for learning – documentation and planning for the EYLF Bridie Raban; Teaching Solutions

Each student will also receive a basic resource kit.
Entry Requirements

**English language requirements:** This course requires you to read learner guides, articles, handouts and assessments. You require a level of English proficiency to undertake in class discussions and simulations with your trainer and fellow learners, and also whilst on work placement.

- English proficiency to Year 10 level
- Language Literacy and Numeracy Test undertaken pre enrolment

**Age:** 18 years and over

**Education Requirements:** Year 11 or equivalent

**Fitness:** Work in this industry can be physically demanding. Learners need to be reasonably physically fit in order to work with children. Bending, reaching, stretching and kneeling are common movements required by early learning educators.

**Immunisation:**

It is recommended that learners have the following immunisations:

- Hepatitis B
- Diphtheria
- Tetanus
- Whooping cough
- Measles, mumps, rubella and varicella (chicken pox)

SA & NSW INTAKE DATES

Rolling Student Intake
Please ring 1300 245 433 for next available start date.

**Articulation Pathways**

With successful completion, students may decide to continue study and undertake a Diploma in Early Childhood Education and Care.

**Recognition of Prior Learning (RPL)**

An RPL kit is available on request.
**Your Trainers** have many years’ experience working with children under 6 years of age. All have current industry experience and related qualifications. They are passionate about preparing students to work in this exciting growth industry.

“Working with children no day is the same, as each child discovers new things and new games to make up. Children have great imaginations and love to learn and it allows me to bring out my inner child. Working as an educator is one of the most rewarding careers and it is an honour to pass this experience to our students.”

**4Life staff** are here to help you succeed and we want nothing more than to help you graduate.

Some of the ways 4Life can assist you are by:

- Providing on-going contact and personalised support.
- Making a wide range of personal and academic support available to assist you to succeed.

4Life offers a framework of positive education while you develop the skills to become an effective early childhood educator. Your days will be filled with group discussions, written activities, role plays, interactive class activities and practical skill development, all expertly designed to assist you to understand and work as an early childhood educator.
**Course structure:** This course has 18 units of competency, which includes 15 core units and 3 elective units.

**Our classroom-based course is delivered as below:**

<table>
<thead>
<tr>
<th>ORDER OF STUDIES</th>
<th>UNIT CODE</th>
<th>UNIT TITLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Study Period 1 – Legislation and Frameworks</td>
<td>CHCLEG001</td>
<td>Work legally and ethically</td>
</tr>
<tr>
<td></td>
<td>CHCPRT001</td>
<td>Identify and respond to children and young people at risk</td>
</tr>
<tr>
<td></td>
<td>CHCECE009</td>
<td>Use an approved learning framework to guide practice</td>
</tr>
<tr>
<td>Study Period 2 – Care and Nurturing</td>
<td>CHCECE003</td>
<td>Provide care for children</td>
</tr>
<tr>
<td></td>
<td>CHCECE005</td>
<td>Provide care for babies and toddlers</td>
</tr>
<tr>
<td></td>
<td>CHCECE007</td>
<td>Develop positive and respectful relationships with children</td>
</tr>
<tr>
<td>Study Period 3 – Health, Safety and Nutrition</td>
<td>CHCECE002</td>
<td>Ensure the health and safety of children</td>
</tr>
<tr>
<td></td>
<td>CHCECE004</td>
<td>Promote and provide healthy food and drinks</td>
</tr>
<tr>
<td></td>
<td>HLTWHS001</td>
<td>Participate in workplace health and safety</td>
</tr>
<tr>
<td>Study Period 4 – Supporting Children’s Development</td>
<td>CHCECE006</td>
<td>Support behaviour of children and young people</td>
</tr>
<tr>
<td></td>
<td>CHCECE010</td>
<td>Support the holistic development of children in early childhood</td>
</tr>
<tr>
<td></td>
<td>CHCECE011</td>
<td>Provide experiences to support children’s play and learning</td>
</tr>
<tr>
<td></td>
<td>CHCECE013</td>
<td>Use information about children to inform practice</td>
</tr>
<tr>
<td>Study Period 5 – Connecting to their world</td>
<td>CHCECE012</td>
<td>Support children to connect with their world</td>
</tr>
</tbody>
</table>
Course structure: This course has 18 units of competency, which includes 15 core units and 3 elective units.

Our classroom-based course is delivered as below:

<table>
<thead>
<tr>
<th>ORDER OF STUDIES</th>
<th>UNIT CODE</th>
<th>UNIT TITLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Study Period 6 – Sensitive Practice</td>
<td>CHCECE001</td>
<td>Develop cultural competence</td>
</tr>
<tr>
<td></td>
<td>CHCDIV002</td>
<td>Promote Aboriginal and/or Torres Strait Islander cultural safety</td>
</tr>
<tr>
<td></td>
<td>CHCDIV001</td>
<td>Work with diverse people</td>
</tr>
<tr>
<td>Study Period 7 – First Aid in Early Childhood</td>
<td>HLTAID004</td>
<td>Provide and emergency first aid response in an education and care setting</td>
</tr>
</tbody>
</table>
**Work Placement**

This qualification has a mandatory 120 hours of work placement.

4Life will arrange and coordinate your work placement. However, many students find work placement themselves near where they live. 4Life will support students who nominate this as their preference.

Workplace assessment involves evaluation of the student, over a range of practical skills, under actual workplace conditions and over several occasions. Learners will be well prepared for their placement, as they will have practiced these skills under the supervision of their 4Life Trainer in the 4Life simulation lab before commencing their work placement.

Learners currently employed in an appropriate disability organisation may complete their assessment requirements within their own workplace and do not need to find a host employer.

Workplace assessments consist of three individual parts:

a) **Logbook**, which requires the learner to document the hours worked, including a range of practical tasks observed by their work buddy or supervisor.

b) **Observation** by their trainer while the learner carries out a variety of tasks while working with their clients and/or other team members.

c) **Related written assessment tasks** that vary from reflection to writing case notes and understanding the organisation's policies, procedures and operations.

**Please note work placement is not paid work.**

**Insurance**

4Life College provides insurance cover for the compulsory work placement and will provide your host employer with an insurance certificate.

---

**Additional Requirements**

Prior to commencing work placement there are a range of requirements that you may need to meet. These include:

**National Criminal Record Check**

Prior to commencing work placement, students will be required to undertake a Criminal Record Check (CRC) to obtain a full National Police Certificate. Cost approx. $49.00. See nationalcrimecheck.com.au.

**Working With Children Check**

Before commencing work placement, students who are working with people under the age of 18 will be required to have completed a Working With Children Check.

**NSW:** Commission for Children and Young People Student Declaration: declaration form, which students must provide to the state Public Health Facility. This form declares that the student is not prohibited from working with children and young people.

**SA:** Students will also be required to complete Department for Communities and Social Inclusion (DCSI) disability-related employment screening check before they commence placement.

Responsibility of the student and not included in course fees.

**Uniform:** 4Life College provides students on work placement with two (2) polo shirts.

Whilst on work placement students are required to wear navy or black slacks/trousers/skirt and enclosed flat soled shoes (not sports runners). These costs are the responsibility of the student.
GETTING HERE IS EASY

SYDNEY – AUSTRALIA  IN THE HEART OF SYDNEY CBD

4Life College Sydney is close to many transport options including buses and trains. In the heart of the CBD you are near to Darling Harbour, restaurants, cafes and shops galore.

ADELAIDE – SOUTH AUSTRALIA  10 MINUTES FROM ADELAIDE CBD

4Life College Adelaide is surrounded by eateries and shops, just minutes from the Adelaide city centre. There are many bus links you can access to get you here quickly and easily.